

Board of Fire Commissioners
Greenfield Fire District
Greenfield Center, NY 12833

The **April 23,2025** Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Commissioner Ellsworth at 7:00 PM. The Pledge of Allegiance and a moment of silence were recognized for departed members.

Present were: Commissioners Ellsworth, Chouinard, Russo, Thurman and Etson; D/S Gimbel, D/A-Treasurer Petkus. Excused: D/P Olson. Please see sign in sheet for others in attendance.

RESOLUTION #162 APPROVING THE MINUTES OF THE FOLLOWING MEETINGS, April 2, 2025, 2025 AND April 9, 2025

MOTION: Ellsworth

SECOND: Russo

RESOLVED Approving the minutes of the following meeting, April 2, 2025
and April 9,2025

VOTE: All in favor, motion carried.

Chairman asked for questions/comments regarding the abstract:

RESOLUTION #163 APPROVING PAYMENT OF ABSTRACT #8 DATED April 23,2025 FROM THE GENERAL FUND, VOUCHER #250160 THROUGH VOUCHER #250171, TOTALING \$27,368.17.

A3410.1	\$ 8,553.76
A3410.2	\$ 1,504.32
A3541.4	\$ 13,766.45
A9000.8	\$ 3,543.64

Total: \$ 27,368.17

MOTION: Ellsworth

SECOND: Russo

RESOLVED to approve payment of Abstract #8, dated April 23,2025 from the General Fund, Voucher #250160 through Voucher #250171, totaling \$ 27,368.17.

VOTE: All in favor, motion carried

Firefighter/Auxiliary Applications and Changes in membership:

- Co #1
 - **Gene Carleton** requests a 1 year leave of absence
- Co #2
 - **Cameron Lloyd** is changing from Probationary to Active Firefighter
 - **Jameson Canfield** Is now changing from 16/17 year old to Active Probationary

RESOLUTION #164 APPROVING THE CHANGES IN MEMBERSHIP OF GENE CARLETON, CAMERON LLOYD AND JAMESON CANFIELD

MOTION: Ellsworth

SECOND: Etson

RESOLVED: approving the changes in membership to Gene Carleton, Cameron Lloyd and Jameson Canfield

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Secretary:** Kim Gimbel

Please note the following dates for the upcoming elections

JUNE PRIMARY:

Early voting at co #1 only June 14-22; primary election at Co #1, 2, and 3 on June 24 from 6 am to 9 pm.

NOVEMBER GENERAL ELECTION:

Early voting Co #1 only October 25 – November 2; primary election at Co #1, 2, and 3 on November 4 from 6 am to 9 pm.

- **District Administrator:** Joyce Petkus
 - April Fresh was bought out by NightRider Janitorial Services in February; new COI has been received. They have also requested if they could use a closet at the firehouse to store their equipment.
 - Utica W/C Audit competed and submitted.
 - Cell Tower lease amendment agreement finalized and submitted. Bonus check received and deposited.
 - Working with Counsel regarding modifications to the contract received from Burnt Hills attorney regarding the purchase of old 293.

Director of Purchasing:

- Additional Air pak was ordered
- I'm still waiting for the new Sensit gas meters, air bottles, RIT Pak and masks from Dival.
- No updates on the extractor grant.
- Truck PM's going ok so far, part delays are the only issue
- Jaws service is complete for the year. Garrison will only be doing repairs to the gas-powered hydraulic tools until parts run out, then after that they will discontinue servicing those tools.
- Reminder Annual Hose Testing June 2nd and 3rd @ Porter Corners
 - Commissioner Ellsworth spoke with the owner of the company concerning issues that we had last year with them. The owner stated those problems have been resolved and there will be no issues this year. The owner is planning to be onsite
- The Annual SCBA Pack testing is scheduled for OCTOBER 16 & 17 2025.

- OHD of Glens Falls has submitted a Preventive Maintenance plan for all OHD in the district handed out at the last meeting what did you decide?
 - Let's place on the May 14th agenda to address then
- Hilltop Tires replaced tires on T293, ETA 282 and F272 all at once EXCEPT front tires on 282 due to a miscommunication in size. Hilltop is in the area 4-5 times a week so as soon as the tires are in, they will call to arrange to install the tires.
 - Will be arriving at 9:30 AM on Friday.
- T293 is scheduled for AJ signs 5/5 to 5/8. Proposal in front of everyone. There is a change to outline the gold leaf in white rather than black.
- NEW 261 is ready to go to FMI in Ohio for upfitting.
- ETA 273 was appraised on 3/25/2025 (Tuesday) amount of appraisal was \$175,000-\$195,000. If we list, it with Adirondack. It needs some love and attention to the body. Formal appraisal letter being sent. Contract to be signed if we want to sell with ADK Fire Equipment again sale will be a **7% commission-based sale** or look for a new seller.
- Emergency Vehicle Upfitters will be back this week at co #1 to finish putting in the radio chargers in 262 and the battery maintainer and auto eject in 264. Equipment is at company #1
- Firematic Supply Co. Inc. has provided the district with a quote to resolve the TPMS error code on the T293. Please see the handout.
- Motion to surplus old locked safe as scrap and put up for bid
- Motion to surplus (45) old air bottles after necks are removed for scrap

Treasurer: Joyce Petkus

- Reminder that FY 2024 audit is April 24,2025. **TOMORROW**
- The carpets have been cleaned district wide. Would like permission to pay the bill now instead of waiting for the next meeting. They look great.

Report of the Chief – District Chief Duane Bogardus

- FDIC – The firefighters who attended learned a lot and have brought back a lot of in services. Would the board consider spending more money to send more firefighters.
- On Thursday we were called to an EMS call that turned into a Cardiac arrest. The firefighters arrived to a person not breathing, before the ambulance and initiated CPR. The patient is alive and well due to the actions of our members and the training that we provide.
- The Bid for 275 is not supported by the Porter Corners Co#2 . It is not what they are looking for
- Truck numbering will be changed with the new placement of trucks. It is a work in progress.
 - Chief King advised neighboring departments to let them know they do not have a 2500 gallon tanker at Co#4 it is at Co #2
- 263 needs to be refitted with equipment to become a Heavy Rescue. Former Chief Barss is working on looking for private donations. Former Chief Barss could not be here tonight.
 - Discussion continued about where the equipment that came off of 263 went.

Report of the EMS Coordinator – Not Present This Evening

Reports from Companies:

Company #1 – A/C Bill Coffey

- Working on 261 to get it in service
- The hose tray will be shipping soon

Company #2 – Not Present This Evening

Company #3 – D/C Ed Petkus

- Learned a lot at the CAFDA conference
- Will be at the Firehouse on Friday to meet Hilltop for the tires

Company #4 – D/C Zak King

- Completed training on T293
- Would like to request an Executive Session to speak about an employment issue

Report of the Training Committee –

- A lot was learned at FDIC, well worth the time

Report of The Explorers Program –

- Nothing at this time

Reports of the Commissioners:

- **Ellsworth –**
 - Thanks for getting the cell tower taken care of
 - The water line on Maple Ave is still in the air
- **Etson –**
 - Will be meeting with Julie (grants) next week via video chat
- **Russo –**
 - Nothing at this time
- **Thurman –**
 - Justin will be sharing his schedule with the BoC
 - Please use work orders
 - The presidents need to contact Justin about landscaping upkeep
 - Photos will be kept on the Districts Chiefs One Drive. The policy will be updated
- **Chouinard –**
 - Nothing at this time

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield: Commissioner Etson** –
 - New houses will be built on Sandhill Rd.
 - Work happening at the Stewarts plant. They will remove smaller buildings and build new.
- **Town of Wilton: Commissioner Chouinard**
 - Clearing has begun behind The Christmas Tree Store for a 55 plus housing community
 - Discussion concerning new construction on Maple Ave.

District Policy Review:

- Policy # 13 Membership Application Policy – Changes Made
- Policy # 14 Medical Evaluation Policy – Changes Made
- Policy # 2 Apparatus/Chief Vehicle Use Policy – Added to next Agenda
- Policy # 10 Harassment and Discrimination Policy – No Changes Made
- Policy # 18 Sexual Harassment Policy – No Changes Made

RESOLUTION #165 APPROVING THE CHANGES IN POLICY FOR POLICY #13 AND POLICY #14

MOTION: Ellsworth

SECOND: Russo

RESOLVED: approving the changes in policy for Policy #13 and Policy #14

VOTE: All in favor, motion carried.

Old Business: Nothing at this time

Special Topics of Discussion/Final Comments:

Chairman Ellsworth voiced his frustration regarding the phone calls he has received. He should not be receiving complaints about trucks being moved, lettering and striping of apparatus, the lack of standardization of apparatus and the alleged lack of transparency with the Truck Committee. The Chain of Command needs to be followed.

A lengthy discussion concerning the status of 263 and equipment;

- No documentation as to why it was moved
- Commissioner Thurman would like to keep 263 at Co # 1
- Commissioner Etson recused himself because he is a member of Co # 1
- Commissioners Chouinard, Ellsworth and Russo agreed to move the truck on a trial basis
- Will add to the July 23, 2025 agenda to evaluate the move

Discussion continued concerning various other apparatus including;

- Is keeping old 261 fiscally responsible
- New 261 is not lettered completely
- Is the Maltese Cross on T293 consistent with the rest of the fleet.

Discussion ensued regarding the proper Chain of Command; Chief Bogardus pointed out he should be the step before a member call a Commissioner. The Chief understands that change is hard .

Commissioner Etson does not appreciate the members lobbying the board members, they need to follow the Chain of Command and start with their Company Officers , then move to the Chief. Commissioner Etson further noted that in his opinion money should be spent on Recruitment and Retention to address the decline in membership.

This discussion continued with all board members.

Motions

RESOLUTION #166 REJECTING THE BID RECEIVED FROM PREMIER FIRE APPARATUS REGARDING THE NEW 275 UTILITY PICKUP

MOTION: Ellsworth

SECOND: Etson

RESOLVED Rejecting the bid received from Premier Fire Apparatus regarding the New 275 Utility Pickup

VOTE: All in favor, motion carried

RESOLUTION #167 ACCEPTING THE OFFER OF \$375,000.00 FROM BURNT HILLS FIRE DISTRICT FOR THE PURCHASE OF ONE 2009 KME AERIALCAT, VIN#1K9AF64819N058616.

MOTION: Ellsworth

SECOND: Russo

RESOLVED accepting the offer of \$375,000.00 from Burnt Hills Fire District for the purchase of one 2009 KME AerialCat, VIN#1K9AF64819N058616.

VOTE: All in favor, motion carried.

RESOLUTION #168 SURPLUSING OLD MOSLER FIREPROOF SAFE AND TO SELL IT FOR SCRAP OR PUT OUT TO BID

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED surplussing old Mosler fireproof safe and to sell it for scrap **or** put out to bid

VOTE: All in favor, motion carried.

RESOLUTION #169 SURPLUSSING 45 OLD AIR BOTTLES AND SENDING FOR SCRAP AFTER NECKS HAVE BEEN REMOVED

MOTION: Ellsworth

SECOND: Thurman

RESOLVED: surplussing 45 old air bottles and sending for scrap after necks have been removed.

VOTE: All in favor, motion carried.

RESOLUTION #170 ALLOWING COMMISSIONER ETSON TO CONTACT ENVIRONMENTAL DESIGN PARTNERSHIP, LLC FOR A FREE CONSULTATION AND OPEN UP TALKS FOR CO #4 WATER LINE.

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: allowing Commissioner Etson to contact Environmental Design Partnership, LLC for a free consultation and open up talks for Co #4 water line.

VOTE: All in favor, motion carried.

RESOLUTION #171 GIVING FIREFIGHTER HAROLD HALL, JR. A WAIVER AND PERMISSION TO USE CO #1 MEETING ROOM ON SUNDAY, APRIL 27TH AND MONDAY MAY 12TH.

MOTION: Ellsworth

SECOND: Etson

RESOLVED: giving firefighter Harold Hall, Jr. a waiver and permission to use Co #1 meeting room on Sunday, April 27th and Monday May 12th.

VOTE: All in favor, motion carried.

RESOLUTION #172 GIVING MAXINE TUCKER PERMISSION TO USE CO #1 MEETING ROOM FOR AN ART EXHIBIT ON MAY 30TH AND 31ST, AND JUNE 1, 2025.

MOTION: Ellsworth

SECOND: Thurman

RESOLVED giving Maxine Tucker permission to use Co #1 meeting room for an art exhibit on May 30th and 31st, and June 1, 2025.

VOTE: All in favor, motion carried.

RESOLUTION #173 GIVING FIREFIGHTER LIFE MEMBER RICHARD HUESTIS A WAIVER AND PERMISSION TO USE CO #1 MEETING ROOM ON SATURDAY, JUNE 7, 2025.

MOTION: Ellsworth

SECOND: Etson

RESOLVED giving firefighter life member Richard Huestis a waiver and permission to use Co #1 meeting room on Saturday, June 7, 2025.

VOTE: All in favor, motion carried.

RESOLUTION #174 GIVING THE TREASURER PERMISSION TO PAY THE SERVICE-TEK CARPET CLEANING INVOICES TOTALING \$1,379.00.

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: giving the Treasurer permission to pay the Service-Tek carpet cleaning invoices totaling \$1,379.00.

VOTE: All in favor, motion carried.

RESOLUTION #175 GIVING THE D/C ED PETKUS PERMISSION TO TAKE TRUCK 280 TO PREMIER

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED giving the D/C Ed Petkus permission to take truck 280 to premier

VOTE: All in favor, motion carried.

RESOLUTION #176 ACCEPTING THE VERBAL RESIGNATION OF DIRECTOR OF PURCHASING BRIAN JOYCE, EFFECTIVE IMMEDIATELY

MOTION: Ellsworth

SECOND: Etson

RESOLVED: accepting the verbal resignation of Director of Purchasing Brian Joyce, effective immediately

VOTE: All in favor, motion carried.

RESOLUTION #177 TO ENTER IN TO EXECUTIVE SESSION TO DISCUSS AN EMPLOYMENT MATTER AT 8:25 pm

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: to enter in to executive session to discuss an employment matter at 8:25 pm

VOTE: All in favor, motion carried.

RESOLUTION #178 TO RECONVENE FROM EXECUTIVE SESSION AT 9:07 pm

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to reconvene from executive session at 9:07 pm

VOTE: All in favor, motion carried.

RESOLUTION #179 TO DISPENSE WITH THE READING OF THE MINUTES

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to dispense with the reading of the minutes

VOTE: All in favor, motion carried.

Motion was made by Commissioner Ellsworth with a second from Commissioner Chouinard to adjourn the meeting at 9:25 PM. All in favor, meeting adjourned.

Respectfully Submitted,



Kimberly A. Gimbel
District Secretary

