

Job Title	<i>Maintenance</i>
Reports To	<i>Director of Purchasing and/or the Board of Fire Commissioners</i>

Job Purpose

The station keeper is responsible for completing assigned tasks on Fire District property.

Duties and Responsibilities, including but not limited to

- Maintain the grounds at all stations and the district office, including but not limited to: lawn maintenance, leaf removal, tree/shrubbery trimming.
- All snow clearance, ice removal and salting/sanding at all stations and district office
- Drive apparatus and equipment to and from repair and maintenance locations
- General cleaning of common areas, (e.g. bathrooms and kitchens) at all stations and district office
- Repair of firefighting equipment as assigned
- Repair and maintenance of all four stations and district office
- Assists with various equipment testing
- Minor maintenance of vehicles as needed
- Pump maintenance of brush trucks
- Small engine maintenance

Additional Duties and Responsibilities may include

- Any other duties as assigned by the BoFC

Qualifications and Experience

- Knowledgeable in basic electrical, plumbing, construction and engine maintenance and repair
- A minimum of two years' experience in building, grounds and small engine maintenance and repair.
- Must have valid NYS driver's license and be enrolled in NYS DMV/LENS program. CDL preferred.

Working Conditions

Special working conditions may include a range of circumstances from regular evening and weekend work, outdoor inclement weather as well as traveling to meetings, training and work in all four of the District fire stations.

Physical requirements

The job may require moving and lifting objects weighing 70 lbs. as well as flights of stairs
Must be able to work from heights, including climbing/working from ladders & lifts