

## ***Board of Fire Commissioners***

Greenfield Fire District  
Greenfield Center, NY 12833  
518-893-0723  
www.GreenfieldFD.org

The **June 25, 2025** Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Commissioner Ellsworth at 7:00 PM. The Pledge of Allegiance and a moment of silence were recognized for departed members.

**Present were:** Commissioners Ellsworth, Chouinard and Etson; D/S Gimbel, D/A-Treasurer Petkus. Excused: Commissioner Thurman, Director of Purchasing. Please see sign in sheet for others in attendance.

### **RESOLUTION# 242 APPROVING THE MINUTES OF THE JUNE 11,2025 MEETING**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED Approving the minutes of the June 11,2025 meeting

VOTE: All in favor, motion carried.

### **Chairman asked for questions/comments regarding the abstract:**

### **RESOLUTION # 243 APPROVING PAYMENT OF ABSTRACT #12 DATED JUNE 25,2025 FROM THE GENERAL FUND, VOUCHER # 250255 THROUGH VOUCHER #250276, TOTALING \$159,385.90.**

A3410.1      \$ 6,840.29

A3410.2      \$ 8,619.42

A3541.4      \$ 23,517.77

A9000.8      \$120,574.42

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Total:              \$ 159,385.90

MOTION: Ellsworth

SECOND: Russo

RESOLVED approving payment of abstract #12 dated June 25,2025 from the General Fund, voucher # 250255 through voucher #250276, totaling \$159,385.90.

VOTE: All in favor, motion carried

**RESOLUTION # 244 APPROVING PAYMENT OF ABSTRACT #6 VOUCHER #ER25007 DATED JUNE 25,2025 FROM THE EQUIPMENT RESERVE FUND TOTALING \$2,350.00.**

MOTION: Ellsworth

SECOND: Russo

RESOLVED: approving payment of abstract #6 voucher #ER25007 dated June 25,2025 from the Equipment Reserve Fund totaling \$2350.00.

VOTE: All in favor, motion carried.

**Firefighter/Auxiliary Applications and Changes in membership:**

Co# 1 – Tim Wall requests to come back from his Leave of Absence

Co# 2 – Darren Barss requests a 6-month Leave of Absence

**RESOLUTION # 245 APPROVING THE CHANGES IN MEMBERSHIP OF CO# 2**

**○ DARREN BARSS – REQUESTS A 6- MONTH LEAVE OF ABSENCE**

MOTION: Ellsworth

SECOND: Etson

RESOLVED: approving the changes in membership of Co# 2

Darren Barss – Requests a 6-month Leave of Absence

VOTE: All in favor, motion carried.

**Reports of the Staff:**

**District Secretary: Kim Gimbel**

- Firefighter Jaclene Becker from Co#3 requests to attend Fire Behavior on the Inside at East Glenville Fire District on Sunday October 19, 2025

**RESOLUTION # 246 APPROVING FIREFIGHTER JACLENE BECKER TO ATTEND FIRE BEHAVIOR ON THE INSIDE AT THE EAST GLENVILLE FIRE DISTRICT ON OCTOBER 19,2025**

MOTION: Ellsworth

SECOND: Etson

RESOLVED: approving firefighter Jaclene Becker to attend fire behavior on the inside at the east Glenville Fire District on October 19,2025

VOTE: All in favor, motion carried.

**District Administrator: Joyce Petkus**

- Working with both Fred Acunto and Bryan Abel. Onboarding is going smoothly.

**Director of Purchasing:** Excused

**Treasurer:** Joyce Petkus

- The draft independent audit for FY2024 was emailed to the board last week. The Audit Representation Letter will need to be signed off on. When the audit is finalized and returned it will be made available for the public to view if they would like.

**Report of the Chief –**

- Working on improving morale District wide
- Thank you to everyone, especially DC Marshall and AC Chandler, for their hard work on the missing person search. With the FBI's help we were able to locate the missing person. The cooperation across all the agencies county wide was incredible. AC Chandler and DC Marshall handled Incident Command and did outstanding.

**Report of the EMS Coordinator –** Not Present

**Reports from Companies:**

**Company #1 – DC Jerrid Marshall**

- The mechanic is continuing to work on fixing the issues with 261. Thank you for everything.

**Company #2 – AC Walker Chandler**

- All Good

**Company #3 – DC Ed Petkus**

- All Good

**Company #4 – DC Zak King**

- Thank you everyone who helped out at Wilton Community Day

## **Report of the Radio Committee AC Nate King**

The Radio Committee requests the board's approval for the purchase of 9 Motorola APX 6000 portable radios with speaker mic's that have the capability to change channels. They will be assigned to the chiefs, 5 will have 12V chargers to mount in the Chiefs Cars and the other 4 will be AC single chargers. This will allow each chief to have 2 radios. The cost is \$49,560.04 through special pricing with the county.

- No numbers left, Frank cannot program anymore radios

We will have to take numbers away from working radios and shelf those radios in order to have numbers for the new radios. The non-working radios will be used for replacements if something is broken or needs parts. "Static Stock"

The radio committee is looking towards the future to replace the radios that we have. The radios we have will begin to be outdated and will not be able to be maintained.

Commissioner Etson suggests to have a vote, Commissioner Chouinard questions Permissive Referendum, Commissioner Ellsworth does not agree with buying radios when we have no identifiers to use and no new ones being released in the future.

### **RESOLUTION # 247 APPROVE THE PURCHASE OF 9 MOTOROLA APX RADIOS ALONG WITH ALL RELATED EQUIPMENT, SOFTWARE AND PROGRAMMING.**

MOTION: Etson

SECOND: Chouinard

RESOLVED to approve the purchase of 9 Motorola APX radios along with all related equipment, software and programming.

VOTE: Not all in favor, Commissioner Etson – Y, Commissioner Chouinard – Y, Commissioner Russo – Y, Commissioner Ellsworth - N

MOTION: Carried

### **RESOLUTION # 248 BE IT RESOLVED THAT ON JUNE 25, 2025, THE BOARD OF FIRE COMMISSIONERS OF THE GREENFIELD FIRE DISTRICT ADOPTED A RESOLUTION TO WITHDRAW AND EXPEND AN AMOUNT UP TO FORTY-NINE THOUSAND FIVE HUNDRED SIXTY DOLLARS AND FOUR CENTS (\$49,560.04) DOLLARS FROM THE EQUIPMENT RESERVE FUND FOR THE PURCHASE OF NINE APX RADIOS AND RELATED EQUIPMENT, SOFTWARE AND PROGRAMMING. THIS RESOLUTION AND THE EXPENDITURE OF THE FUNDS AS PROPOSED HEREIN ARE SUBJECT TO A PERMISSIVE REFERENDUM IN ACCORDANCE WITH SECTION §6-G(7) OF THE GENERAL MUNICIPAL LAW OF THE STATE OF NEW YORK.**

MOTION: Etson

SECOND: Chouinard

RESOLVED to approve the Board of Fire Commissioners of the Greenfield Fire District adopted a resolution to withdraw and expend an amount up to Forty-nine

thousand Five hundred sixty dollars and four cents (\$49,560.04) dollars from the Equipment Reserve Fund for the purchase of nine APX radios and related equipment, software and programming. This resolution and the expenditure of the funds as proposed herein are subject to a permissive referendum in accordance with Section §6-g(7) of the General Municipal Law of the State of New York.

VOTE: Not all in favor, Commissioner Etson – Y, Commissioner Chouinard – Y, Commissioner Russo – Y, Commissioner Ellsworth - N

MOTION: Carried

### **Report of The Explorers Program AC Walker Chandler**

- The Explorers would like to attend a training at the Greenwich Fire Department. AC Chandler will provide a list of names of those attending for the July 9, 2025 BoC meeting.

### **Reports of the Commissioners:**

- **Ellsworth** – Old 273 has been fixed and the vote will be on July 8, 2025. Old ladder will be delivered at 10:30. Treasurer Petkus will be there for the paperwork; DC King will be there for operational questions. 263 generator questions, should be a couple weeks. The new meters are in. Company#2 chainsaw is fixed; Co#3 Cub Cadet is fixed. The tile at Co#2 is scheduled for the end of July. AC broke at Co#3 but Bryan Able was able to fix. Will fix the 4-wheeler battery.

### **RESOLUTION # 249 TO APPROVE UP TO \$500.00 FOR A NEW WEEDWHACKER WITH ATTACHMENTS FOR THE MAINTENANCE DEPARTMENT**

MOTION: Ellsworth

SECOND: Russo

RESOLVED to approve up to \$500.00 for a new weedwhacker with attachments for the maintenance department

VOTE: All in favor, motion carried.

- **Etson** – A retention grant will be turned in tomorrow, the extractor grant is still in progress. Commissioner Chouinard is handling the extractor grant now.
- **Russo**- Nothing at this time
- **Thurman** – Not Present, EXCUSED
- **Chouinard** – Nothing at this time

## **Reports of the Town Board/Planning Board Liaisons**

- **Town of Greenfield: Commissioner Etson**
  - Zoning meetings every Thursday
  - Educate yourselves about Solar Fields. A discussion followed with the concerns of the fire department and town

The Chief questioned the need for a full red/green light at Rt 9N and Spier Falls Rd. This is a state road not a town road so there is little the town can do.

- **Town of Wilton: Commissioner Chouinard**
  - The clean up behind the Christmas Shop has started back up. Looking much better

## **District Policy Review:**

- No Policy Review this week due to the LOSAP Review meeting

## **Old Business:**

- Policy #49 **Facilities Use Agreement – MEMBERS Use Only – Phase 1**
  - The Companies will be approving and handling all requests. There will be no board approval needed
- **PUBLIC Use only - Phase 2** will address the policies and procedures for the public to use the facilities.

Phase 2 has not been written is now the work in progress

## **RESOLUTION # 250 TO APPROVE POLICY #49 THE FACILITIES USE AGREEMENT – MEMBERS ONLY AS WRITTEN AND DISCUSSED WITH CHANGES**

MOTION: Ellsworth

SECOND: Etson

RESOLVED To approve Policy #49 The Facilities Use Agreement – Members Only as written and discussed with changes

VOTE: All in favor, motion carried.

### **Motions**

#### **RESOLUTION# 251 GIVING THE CHAIRMAN PERMISSION TO SIGN THE AUDIT REPRESENTATION LETTER FOR FY 2024 INDEPENDENT AUDIT.**

MOTION: Ellsworth

SECOND: Russo

RESOLVED giving the Chairman permission to sign the Audit Representation Letter for FY 2024 independent audit.

VOTE: All in favor, motion carried.

### **Special Topics of Discussion/Final Comments:**

AC Chandler and DC Marshall request the striping be continued into the firehouse truck bay to assist with backing the trucks in. The colors were discussed

#### **RESOLUTION # 252 TO ENTER INTO EXECUTIVE SESSION AT 8:05 pm TO DISCUSS AN EMPLOYMENT MATTER CONCERNING A CERTAIN PERSON**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to enter into executive session to discuss an employment matter concerning a certain person

VOTE: All in favor, motion carried.

#### **RESOLUTION # 253 TO RECONVENE FROM EXECUTIVE SESSION AT 8:35 pm**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to reconvene from executive session at 8:35 pm

VOTE: All in favor, motion carried.

#### **RESOLUTION # 254 TO ACCEPT THE CHANGE IN MEMBERSHIP FROM CO #4 FOR COLIN OSBORNE. TERMINATION DUE TO POOR PERFORMANCE**

MOTION: Chouinard

SECOND: Etson

RESOLVED to accept the change in membership from Co #4 for Colin Osborne. Termination due to poor performance

VOTE: All in favor, motion carried.

**RESOLUTION # 255 TO DISPENSE WITH THE READING OF THE MINUTES**

MOTION: Ellsworth

SECOND: Russo

RESOLVED to dispense with the reading of the minutes

VOTE: All in favor, motion carried.

**Motion was made by Commissioner Ellsworth with a second from Commissioner Etson to adjourn the meeting at 8:40 PM. All in favor, meeting adjourned.**

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kim Gimbel".

Kimberly A. Gimbel  
District Secretary