

***Board of Fire Commissioners***

Greenfield Fire District  
Greenfield Center, NY 12833

The **October 22,2025** Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Commissioner Ellsworth at 7:00 PM. The Pledge of Allegiance and a moment of silence were recognized for departed members.

**Present were:** Commissioners Ellsworth, Chouinard, Russo, Etson; D/S Gimbel, D/P Acunto, Treasurer Petkus. Please see sign in sheet for others in attendance.

**RESOLUTION # 335 APPROVING THE MINUTES OF THE FOLLOWING MEETINGS,  
10/8/2025, 9/10/2025, 9/24/2025 AND 9/30/2025**

MOTION: Ellsworth

SECOND: Etson

RESOLVED Approving the minutes of the following meetings, 10/8/2025, 9/10/2025, 9/24/2025 and 9/30/2025

VOTE: All in favor, motion carried.

**Chairman asked for questions/comments regarding the abstract:**

Commissioner Ellsworth questioned the large bill from OccMed, Treasurer Petkus explained that it is group billing.

**RESOLUTION #336 APPROVING PAYMENT OF ABSTRACT #20 DATED  
OCTOBER 22,2025 FROM THE GENERAL FUND, VOUCHER #250437THROUGH  
VOUCHER #250452, TOTALING \$45,191.15.**

A3410.1	\$	8,700.41
A3410.2	\$	000.00
A3541.4	\$	35,458.36
A9000	\$	1,032.38

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Total: \$ 45,191.15

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED approving payment of abstract #20 dated October 22 ,2025 from the general fund, voucher #250437 through voucher #250452, totaling \$45,191.15.

VOTE: All in favor, motion carried

**Firefighter/Auxiliary Applications and Changes in membership:**

**Co#1 –**

- Paul Williams Jr Class B2
- James Kelley Class B2 – No Driving
- Brian Gibbins has resigned from Company President

**Co#2-**

- Anthony Lloyd Class A

**Co#4-**

- Jeff Lawton requests approval to have Life Member status. He will keep his fob and Class A uniform

**Reports of the Staff:**

- **District Secretary:** Kim Gimbel
  - Early voting will be at Co#1
  - Jay Ellsworth, DC Ed Petkus and DS Kim Gimbel will attend the CAFDA Fall Educational Seminar at the Verdo Firehouse in Latham NY on November 1, 2025. They will take Car 280

**Director of Purchasing:** Fred Acunto

- An additional quote has been received from Wilton Floors for the flooring work scheduled at Porter Corners.

**RESOLUTION #337 TO ACCEPT THE BID IN THE AMOUNT OF \$2,767.50 FROM WILTON FLOORS LLC TO COMPLETE WORK AT THE PORTER CORNERS FIREHOUSE CO#2.**

MOTION: Ellsworth

SECOND: Russo

RESOLVED to accept the bid in the amount of \$2,767.50 from Wilton Floors LLC to complete work at the Porter Corners Firehouse #2.

VOTE: All in favor, motion carried

- Annual servicing of Milton Cat generators is scheduled for Friday, October 24, 2025.
- The handheld Motorola batteries have arrived.
- Currently working on securing pricing for tires for Unit 292 through Hill Top Tires.
- The electrical work for the LED component for Co#1 is completed, work for the LED signs at Co#3 and Co#2 is expected to be scheduled before the end of the year, likely in November
- Notice to Bidders Maple Ave Floor – Will add striping of the bays to the RFP

**Treasurer:** Joyce Petkus

- Working with DC King on the Shipping container
- The Hueber Breuer contract has been received and is ready to signed
  - A brief discussion followed with all agreeing that the contract should be signed
- Permissive referendums as discussed at last meeting have been closed out 261 permissive referendums (4), and can they now be officially closed out.
- Received Fee Agreement from Penflex regarding their standard fees and required NYS LOSAP audit package fee; agreement needs to be signed. Motion is ready.
- 2026 Budget has been updated as discussed at the 10/21 Public Budget Hearing, and in doing so, keeping the 2026 real property taxes to be raised under the tax cap. Motion is ready.
- Employment ad for Treasurer is ready and will be posted and advertised; ZipRecruiter (for a fee) and Indeed (free for several days).
- Treasurer laptop is not Windows 11 compatible.

**RESOLUTION #338 GIVING THE DIRECTOR OF PURCHASING PERMISSION TO SPEND UP TO \$1,500.00 FOR A NEW LAPTOP FOR THE TREASURER**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: giving the director of purchasing permission to spend up to \$1,500.00 for a new laptop for the Treasurer

VOTE: All in favor, motion carried.

**Report of the Chief** – Not Present

**Reports from Companies:**

**Company #1 – A/C Coffey**

- All Set

**Company #2 – Not Present**

**Company #3 – DC Petkus**

- 282 lens on backorder, the correct module will be ordered

**Company #4 – D/C King**

- 292 – Would like the same tires as 293, DC King will confirm specs
- 293 at Firematic, to fix 12v plugs in cab to charge meters.

**Report of the Training Committee:**

- Continued training on heavy equipment. NBK is looking for dates in January.

**Reports of the Commissioners:**

- **Ellsworth** –
  - 273-Broken wire will be fixed soon
  - Waiting on Hannigan Law to provide more information on the Special Tax Districts
  - County Radio Supervisor mentioned there is an excess of radio chatter from GFD. Discussion followed.
- **Etson** – Nothing at this time
- **Russo** – Nothing at this time
- **Chouinard** – RFP for Co#4 bay floors ready. A site walk through is scheduled for Nov 3

**RESOLUTION #339 GIVING PERMISSION TO START THE RFP PROCESS FOR THE BAY FLOOR PROJECT AT MAPLE AVENUE COMPANY #4**

MOTION: Chouinard

SECOND: Russo

RESOLVED: giving permission to start the rfp process for the bay floor project at Maple Avenue Co #4

VOTE: All in favor, motion carried.

**Reports of the Town Board/Planning Board Liaisons**

**Greenfield: Commissioner Etson** – Nothing at this time

**Wilton: Commissioner Chouinard**- DC King attended the meeting. There will be a radio test in the new commercial buildings in the Town of Wilton. If the radios do not work, the town will update fire code and add transponders.

**District Policy Review:**

- Access Card & Fob – No Changes
- Computers & Internet Use – No Changes
- SCBA Qualified Firefighter – Move to next agenda

**Old Business:**

Training Simulator / Shipping Container

- Joyce and DC King have been working on this to make sure there is proper insurance coverage and the legalities of having other Fire Companies / Districts use for onsite training. (*add to next agenda*)

Drone

- Connor Krueger would like to have access to the drone now that he is a licensed pilot. Discussion followed on coming up with new procedures for sign in /sign out.

**Motions**

**RESOLUTION#340 ACCEPTING THE MASTER PLANNING CONTRACT PROPOSAL RECEIVED FROM HUEBER BREUER IN THE AMOUNT OF \$47,500.00, AND GIVING THE CHAIRMAN PERMISSION TO SIGN THE CONTRACT ON BEHALF OF THE BOARD.**

MOTION: Ellsworth

SECOND: Etson

RESOLVED: accepting the master planning contract proposal received from Hueber Breuer in the amount of \$47,500.00, and giving the chairman permission to sign the contract on behalf of the board.

VOTE: All in favor, motion carried.

**RESOLUTION#341 ACCEPTING THE 2025-2026 PENFLEX SERVICE AWARD AND LOSAP AUDIT FEE AGREEMENT AND GIVING THE CHAIRMAN PERMISSION TO SIGN THE CONTRACT ON BEHALF OF THE BOARD.**

MOTION: Ellsworth

SECOND: Russo

RESOLVED: accepting the 2025-2026 Penflex service award and LOSAP audit fee agreement and giving the chairman permission to sign the contract on behalf of the board.

VOTE: All in favor, motion carried.

**RESOLUTION# 342 ADOPTING THE 2026 FINAL BUDGET AND ADDENDUM AS SUBMITTED.**

MOTION: Ellsworth

SECOND: Russo

RESOLVED: adopting the 2026 FINAL budget and addendum as submitted.

VOTE: All in favor, motion carried.

**RESOLUTION#343 GIVING DISTRICT SECRETARY KIM GIMBEL, DEPUTY CHIEF ED PETKUS AND JAY ELLSWORTH APPROVAL TO ATTEND THE CAFDA FALL EDUCATIONAL SEMINAR ON SATURDAY NOVEMBER 1, 2025 AT THE VERDOY FIREHOUSE IN LATHAM NY 12110. D/C PETKUS WOULD LIKE PERMISSION TO TAKE CAR 280.**

MOTION: Ellsworth  
SECOND: Chouinard

RESOLVED: giving District Secretary Kim Gimbel, D/C Petkus and Jay Ellsworth approval to attend the CAFDA fall educational seminar on Saturday November 1, 2025 at the Verdoy firehouse in Latham NY 12110. D/C Petkus would like permission to take car 280.

VOTE: All in favor, motion carried.

**RESOLUTION#344 APPROVING THE NEW MEMBERSHIP OF PAUL WILLIAMS, ANTHONY LLOYD AND JAMES KELLEY.**

MOTION: Ellsworth  
SECOND: Russo

RESOLVED: approving the new membership of Paul Williams, Anthony Lloyd and James Kelley.

VOTE: All in favor, motion carried

**RESOLUTION# APPROVING THE REQUEST OF JEFF LAWTON TO BECOME A LIFE MEMBER ALSO ALLOWING HIM TO KEEP HIS CLASS A UNIFORM AND TO KEEP FOB ACCESS TO COMPANY #4.**

MOTION: Ellsworth  
SECOND: Chouinard

RESOLVED: approving the request of Jeff Lawton to become a life member also allowing him to keep his class a uniform and to keep fob access to Company #4

VOTE: All in favor, motion carried

**RESOLUTION#345 GIVING PERMISSION TO THE PURCHASING DIRECTOR TO MOVE FORWARD WITH THE PURCHASE OF A TRAINING DRONE FOR UP TO \$400.00, USING MONEY FROM THE MISC. ACCOUNT**

MOTION: Ellsworth  
SECOND: Chouinard

RESOLVED: giving permission to the Purchasing Director to move forward with the purchase of a training drone for up to \$400.00, using money from the misc. account

VOTE: All in favor, motion carried

**RESOLUTION# 346 TO MOVE FORWARD USING ACCESS COMPLIANCE AS THE NEW VENDOR FOR OUR MEMBER PHYSICALS**

MOTION: Russo

SECOND: Etson

RESOLVED: to move forward using Access Compliance as the new vendor for our member physicals

VOTE: All in favor, motion carried

**Special Topics of Discussion/Final Comments:**

**RESOLUTION # 347 TO DISPENSE WITH THE READING OF THE MINUTES**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to dispense with the reading of the minutes

VOTE: All in favor, motion carried.

**Motion was made by Commissioner Ellsworth with a second from Commissioner Etson to adjourn the meeting at 8:07 PM. All in favor, meeting adjourned.**

Respectfully Submitted,



Kimberly A. Gimbel  
District Secretary