

Board of Fire Commissioners

Greenfield Fire District
Greenfield Center, NY 12833

The **November 12,2025** Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Commissioner Ellsworth at 7:00 PM. The Pledge of Allegiance and a moment of silence were recognized for departed members.

Present were: Commissioners Ellsworth, Chouinard, Russo, Etson; D/S Gimbel, D/P Acunto, Treasurer Petkus. Please see sign in sheet for others in attendance.

**RESOLUTION #348 APPROVING THE MINUTES OF THE FOLLOWING MEETINGS,
10/21/2025 and 10/22/2025**

MOTION: Ellsworth

SECOND: Russo

RESOLVED Approving the minutes of the following meetings, 10/21/2025 and 10/22/2025

VOTE: All in favor, motion carried.

Chairman asked for questions/comments regarding the abstract:

**RESOLUTION #349 APPROVING PAYMENT OF ABSTRACT #21 DATED
NOVEMBER 12,2025 FROM THE GENERAL FUND, VOUCHER #250453THROUGH
VOUCHER #250494, TOTALING \$55,993.08.**

A3410.1 \$ 16,947.42

A3410.2 \$ 2,346.04

A3541.4 \$ 35,415.90

A9000 \$ 1,283.72

Total: \$ 55,993.08

MOTION: Ellsworth

SECOND: Etson

RESOLVED approving payment of abstract #21 dated November 12 ,2025 from the general fund, voucher #2504353 through voucher #250494, totaling \$55,993.08.

VOTE: All in favor, motion carried

Firefighter/Auxiliary Applications and Changes in membership:

Co#1 -

- Courtney Doty
- Joshua Warner

Co#2-

Co#4-

Reports of the Staff:

• District Secretary: Kim Gimbel

- Legal Notice published for the Board of Fire Commissioner Election
- Candidates will be able to submit a letter of intent until November 19, 2025
- Legal Notice Published for LOSAP
- Corrected Notice for the RFP
- Received the title for ETA261 from DMV, there are no plates issued and there is no cost to title the apparatus
- VFIS – deductible changes were instituted by VFIS to all policy holders. Our deductibles were not changed as we were already at the new minimum deductible.
- Policy #33 SCBA Qualified FF
 - The policy is in compliance with the current OSHA and State guidelines. We will check the compliance yearly. Right now, the policy is compliant through December 31,2026. I will place it on the schedule for December of 2026 to be reviewed.
- Deidre's hours have changed slightly; she will now be in the office on the following days and times. Tuesday 12:00 PM-7:00P and Wednesday 8:30AM-4:30PM (will change for meetings as needed)
- Our Next Commissioners Meeting will be held on Monday November 24, due to the Thanksgiving holiday.

Director of Purchasing: Fred Acunto

- Multi-Factor Authentication
- Truck Re-Numbering (Informational)
 - We met with AJ's Signs on October 27 regarding the re-numbering project. Their quote of \$4,205.00 is attached. Because of the estimated cost, we will need to obtain a second quote (**Lengthy discussion**)
- M295 Bluebird Bus (Informational)
 - Leonard Bus has repaired the A/C issue on the bus and is now addressing a heating problem
- TSI Fit Machine (Motion)
 - From the October 22 board meeting, attached is the quote for the new FIT Machine (**discussion and motion**)
- Tires For 292 The quote for new tires for 292 is attached.
- Security System Upgrades
 - Imperial Systems Inc. has provided a quote for their recommended security surveillance upgrades. We are also requesting a quote from our current security system provider

Treasurer: Joyce Petkus

- Received revised invoice from Leonard Bus Sales; Voucher #250476 needs to be adjusted.
- Sent information received from D/C Z. King regarding the request to purchase a shipping container for training to Tim Hannigan. Have not heard back as of 11/6 and have sent follow up email. Follow up email received Monday and forwarded to Board this afternoon. Tim also called Friday afternoon; he advises against it being a “mobile” prop.
- Have been working on updating Employee Handbook.
- Tax cap form for 2026 Budget has been submitted and the Secretary delivered the approved budgets to both Town Clerks.
- Employment ad for Treasurer is posted and advertised. 6 Resumes received; only 2 look like good candidates.
- Treasurer laptop received.
- Invoice for mirror repair on 292 received, forwarded to KJ Sterns, who made payment.
- Received invoice from Julie Burline – **Discussion continued**
- Working with Fred regarding year end purchases, closing of the books.

Report of the Chief – Not Present

Reports from Companies:

Company #1 – A/C Coffey

- All Set

Company #2 – Capt. Walt Ramsey

- All set

Company #3 – DC Petkus

- Would like to have more lighting for the front of Firehouse.

Company #4 – D/C King

Report of the Training Committee:

Reports of the Commissioners:

- **Ellsworth** –
- **Etson** –
- **Russo** – Nothing at this time
- **Chouinard** – Out of District Member approval requested

RESOLUTION #350 GIVING PERMISSION TO START TO APPROVE OUT OF DISTRICT MEMBERS (NEED SPELLING)

MOTION: Chouinard
SECOND: Russo
RESOLVED:
VOTE: All in favor, motion carried.

Reports of the Town Board/Planning Board Liaisons

Greenfield: Commissioner Etson – Supervisor Elect Mike Gyarmathy was in attendance

Wilton: Commissioner Chouinard-

District Policy Review:

- SCBA Qualified Firefighter – Move to next agenda

Old Business:

Motions

RESOLUTION#351 Giving permission to the Purchasing Director to Purchase the Porta-Count Model 8040T w/ Tablet (Fit Test Machine) from TSI Incorporated

MOTION: Ellsworth
SECOND: Russo
RESOLVED: Giving permission to the Purchasing Director to Purchase the Porta-Count Model 8040T w/ Tablet (Fit Test Machine) from TSI Incorporated
VOTE: All in favor, motion carried

RESOLUTION#352 Giving permission to the District Secretary to schedule the mentioned dates to have Access Compliance come to the Greenfield Fire District and perform physicals for the Greenfield Fire Company members.

MOTION: Ellsworth
SECOND: Russo
RESOLVED: Giving permission to the District Secretary to schedule the mentioned dates to have Access Compliance come to the Greenfield Fire District and perform physicals for the Greenfield Fire Company members.
VOTE: All in favor, motion carried.

RESOLUTION#353 ADOPTING THE 2026 FINAL BUDGET AND ADDENDUM AS SUBMITTED.

MOTION: Ellsworth
SECOND: Russo
RESOLVED:
VOTE: All in favor, motion carried.

RESOLUTION#354 GIVING DISTRICT SECRETARY KIM GIMBEL, DEPUTY CHIEF ED PETKUS AND JAY ELLSWORTH APPROVAL TO ATTEND THE CAFDA FALL EDUCATIONAL SEMINAR ON SATURDAY NOVEMBER 1, 2025 AT THE VERDOY FIREHOUSE IN LATHAM NY 12110. D/C PETKUS WOULD LIKE PERMISSION TO TAKE CAR 280.

MOTION: Ellsworth
SECOND: Chouinard
RESOLVED:
VOTE: All in favor, motion carried.

RESOLUTION#355 APPROVING THE NEW MEMBERSHIP OF Courtney Doty and Joahua Warner

MOTION: Ellsworth
SECOND: Russo
RESOLVED:
VOTE: All in favor, motion carried

RESOLUTION#356 APPROVING THE REQUEST OF JEFF LAWTON TO BECOME A LIFE MEMBER ALSO ALLOWING HIM TO KEEP HIS CLASS A UNIFORM AND TO KEEP FOB ACCESS TO COMPANY #4.

MOTION: Ellsworth
SECOND: Chouinard
RESOLVED: approving the request of Jeff Lawton to become a life member also allowing him to keep his class a uniform and to keep fob access to Company #4
VOTE: All in favor, motion carried

RESOLUTION#357 GIVING PERMISSION TO THE PURCHASING DIRECTOR TO MOVE FORWARD WITH THE PURCHASE OF A TRAINING DRONE FOR UP TO \$400.00, USING MONEY FROM THE MISC. ACCOUNT

MOTION: Ellsworth
SECOND: Chouinard

RESOLVED: giving permission to the Purchasing Director to move forward with the purchase of a training drone for up to \$400.00, using money from the misc. account

VOTE: All in favor, motion carried

RESOLUTION#358 TO MOVE FORWARD USING ACCESS COMPLIANCE AS THE NEW VENDOR FOR OUR MEMBER PHYSICALS

MOTION: Russo
SECOND: Etson

RESOLVED: to move forward using Access Compliance as the new vendor for our member physicals

VOTE: All in favor, motion carried

Special Topics of Discussion/Final Comments:

RESOLUTION #359 TO DISPENSE WITH THE READING OF THE MINUTES

MOTION: Ellsworth
SECOND: Chouinard

RESOLVED to dispense with the reading of the minutes

VOTE: All in favor, motion carried.

Motion was made by Commissioner Ellsworth with a second from Commissioner Etson to adjourn the meeting at 8:07 PM. All in favor, meeting adjourned.

Respectfully Submitted,



Kimberly A. Gimbel
District Secretary