

**Board of Fire Commissioners**  
Greenfield Fire District  
Greenfield Center, NY 12833

The **December 10,2025** Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Commissioner Ellsworth at 7:00 PM. The Pledge of Allegiance and a moment of silence were recognized for departed members.

**Present were:** Commissioners Ellsworth, Chouinard, Etson; D/S Gimbel, D/P Acunto, Treasurer Petkus. Excused: Commissioner Russo  
Please see sign in sheet for others in attendance.

**RESOLUTION #374 APPROVING THE MINUTES OF THE COMMISSIONER MEETING FROM 11/24/2025**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: approving the minutes of the November 24, 2025 meeting

VOTE: All in favor, motion carried

**Chairman asked for questions/comments regarding the abstract:**

- The bill from Ryans Garage concerning LABOR was for putting the new tires on the wheels not for installing the tires and wheels on the truck.
- Firematic – Commissioner Ellsworth spoke with Rob about the Ladder truck charges – We have to pay

**RESOLUTION #375 APPROVING PAYMENT OF ABSTRACT #23 DATED DECEMBER 10,2025 FROM THE GENERAL FUND, VOUCHER #250510 THROUGH VOUCHER #250543, TOTALING \$65,914.20.**

A3410.1	\$ 8,072.41
A3410.2	\$ 25,545.39
A3541.4	\$ 31,685.22
A9000	\$ 611.18

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Total: \$ 65,914.20

MOTION: Ellsworth

SECOND: Etson

RESOLVED approving payment of abstract #23 dated December 10, 2025 from the general fund, voucher #250510 through voucher #250543, totaling \$65,914.20.

VOTE: All in favor, motion carried

### **Firefighter/Auxiliary Applications and Changes in membership:**

#### **Co#2-**

- Jaedyn Middlebrook has reapplied

#### **Reports of the Staff:**

- **District Secretary:** Kim Gimbel
  - The results of the Election - We had 29 voters come out
    - 5 Year Commissioners Seat – Jon Davis
      - January 1, 2026 – December 31, 2029
    - Amendment to the LOSAP program
      - PASSED
  - Received the contract from The Saratoga Hilton for the 80<sup>th</sup> Anniversary Banquet
  - Will order business cards for the new commissioner and incoming chiefs after the Company's election
  - I am meeting with Spectrum Enterprise / Ring Central on December 17<sup>th</sup>. I will be all set to add the app onto the phones of the Deputy and Assistant Chiefs by the first of the year.

#### **Director of Purchasing:** Fred Acunto

- **Runnings & Curtis Lumber**
  - Opened an account with Runnings and working to reactivate our Curtis Lumber account to ensure maintenance has access to necessary tools and supplies.
- **Tires for 26**
  - Chief Bogardus requested tires for Unit 26. We have secured a quote through the state contract from Warren Tire in Saratoga Springs. The quote for the tire requested is \$205.50/each. All four tires need replacing, Approximate total: \$870.00. *Brief discussion concerning state contract pricing*
- **FCC License**
  - The FCC license for Company #1 has been renewed. The next renewal will be for Company #3 in February 2032.
- **Update on Sale of 291**
  - After my call with "Garage" information was distributed to the BoFC on 12/2/25 for review ahead of the 12/10/25 meeting. Additionally, the service agreement was sent to the attorney, who made two revisions. *Fred will*

*send revised contract to Garage and will continue negotiations.  
Approximate value is estimated at \$340,000 - \$360,000*

**Treasurer:** Joyce Petkus

**District Administrator**

- Have not heard back from the board regarding the draft updated Employee Handbook; not sure how to proceed. *Commissioner Etson will take on this project.*
- Have been playing phone tag with Rep regarding firefighter cancer claim.

**Treasurer**

- Continue moving money to keep accounts positive, and am working closely with Fred regarding year end purchases and upcoming closing of the books.
- December cell tower lease payment of \$1,600 has been received.
- Would like a motion from board approving the 2025 cell tower lease payment totaling \$16,900 be transferred to the Ladder Reserve Fund. This amount includes the 12 monthly payments of \$1,200 plus the \$2,500 amendment sign on bonus. *The Board agrees and feels it is appropriate considering Maple Ave has the cell tower at their station.*
- Would like permission to close out the low-interest rate Ladder and SCBA reserve funds and transfer the monies to their corresponding higher interest rate ICS accounts.
- Will be contacting Times Union to start the ad process with them regarding the District Treasurer position.
- On vacation beginning 12/12, will be back in office on the 22<sup>nd</sup>.
- Close of Books meeting on 12/30; I need all invoices submitted to the office by close of business on the 19<sup>th</sup>.

**Report of the Chief – Chief Duane Bogardus**

**Reports from Companies:**

**Company #1 – Not Present**

**Company #2 – Not Present**

### **Company #3 – DC Petkus**

- Merry Christmas

### **Company #4 –**

- All Set

**Report of the Training Committee:** DC King was not present but had forwarded the Board a letter asking for a waiver of service for officer requirements. *Brief discussion continued. Nothing was decided.*

### **Reports of the Commissioners:**

- **Ellsworth** – Tires on 281 and 292, 293 is back and repaired by pierce. Leak at Co#2 maintenance will fix it. Asked about the truck lettering and where we stand on that. Chief Bogardus did not have any updates. *Commissioner Etson questioned update on springs and leaves for 264. Have Ryans take a look at it.* The lights were installed in Middle Grove, thank you Bryan.
- **Etson** – All Set
- **Russo** – Excused
- **Chouinard** –
  - Request to move the accepting of the RFP for the flooring at Co#4 till the December 30<sup>th</sup> meeting
  - Looking to get the Electric and Plumbing completed for the new washers and dryers. There is a quote for electric from Mr. Electric. The board would like to accept bid from Mr. Electric that Fred has now.

### **Reports of the Town Board/Planning Board Liaisons**

**Greenfield: Commissioner Etson** – All Set

**Wilton: Commissioner Chouinard**- All Set

- Per Chief Bogardus the town of Wilton has tabled the energy battery storage to the allow the new board members elect to make their own decision. After our discussion with AirOSmith, Commissioner Etson has spoken to them about having a letter of intent with the GFD to show that we are still interested in having the power station on the property. A discussion followed.

### **District Policy Review:**

- Whistleblower Policy – All Set
- Work Place Violence Prevention – All Set

### **Special Topics of Discussion/Final Comments:**

Commissioner Chouinard asked about updating the website, discussion followed

### **Motions**

**RESOLUTION#376 THAT THE TREASURER IS REQUIRED WITHIN 60 DAYS AFTER THE END OF THE FISCAL YEAR TO SUBMIT TO THE BOARD OF FIRE COMMISSIONERS A COPY OF THE ANNUAL FINANCIAL REPORT REQUIRED BY GML SECTION 30 IN LIEU OF A WRITTEN STATEMENT SHOWING RECEIPTS AND DISBURSEMENTS FROM THE PRECEDING FISCAL YEAR.**

MOTION: Ellsworth

SECOND: Etson

RESOLVED: that the Treasurer is required within 60 days after the end of the fiscal year to submit to the Board of Fire Commissioners a copy of the annual financial report required by GML section 30 in lieu of a written statement showing receipts and disbursements from the preceding fiscal year.

VOTE: All in favor, motion carried.

**RESOLUTION#377 ALLOWING THE CHAIRMAN OF THE BOARD TO SIGN THE CONTRACT WITH SARATOGA HILTON SECURING THE DATE OF JUNE 26,2027 FOR THE 80TH ANNIVERSARY BANQUET AND APPROVING THE TREASURER TO PAY THE DEPOSIT OF \$2,234.00.**

MOTION: Ellsworth

SECOND: Etson

RESOLVED: Allowing the Chairman of the Board to sign the contract with Saratoga Hilton securing the date of June 26,2027 for the 80<sup>th</sup> Anniversary Banquet and approving the Treasurer to pay the deposit of \$2,234.00.

VOTE: All in favor, motion carried.

**RESOLUTION#378 TO GIVE THE DIRECTOR OF PURCHASING PERMISSION TO PURCHASE TIRES FOR CHIEFS CAR 26 FROM WARREN TIRE FOR APPROXIMATELY 4X 205.50 / \$870.00**

MOTION: Ellsworth

SECOND: Etson

RESOLVED: to give the Director of Purchasing permission to purchase tires for Chiefs car 26 from Warren Tire for approximately 4x 205.50 / \$870.00

VOTE: All in favor, motion carried

**RESOLUTION#379 GIVING THE TREASURER PERMISSION TO MOVE THE 2025 CELL TOWER LEASE PAYMENT TOTALING \$16,900 BE TRANSFERRED TO THE LADDER RESERVE FUND. THIS AMOUNT INCLUDES THE 12 MONTHLY PAYMENTS OF \$1,200 PLUS THE \$2,500 AMENDMENT SIGN ON BONUS.**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: Giving the treasurer permission to move the 2025 cell tower lease payment totaling \$16,900 be transferred to the Ladder Reserve Fund. This amount includes the 12 monthly payments of \$1,200 plus the \$2,500 amendment sign on bonus.

VOTE: All in favor, motion carried

**RESOLUTION#380 GIVING THE TREASURER PERMISSION TO CLOSE OUT THE LOW INTEREST RATE LADDER AND SCBA RESERVE FUNDS AND TRANSFER THE MONIES TO THEIR CORRESPONDING HIGHER INTEREST RATE ICS ACCOUNTS.**

MOTION: Ellsworth

SECOND: Etson

RESOLVED: Giving the Treasurer permission to close out the low interest rate Ladder and SCBA reserve funds and transfer the monies to their corresponding higher interest rate ICS accounts. Also have an idea regarding the Equipment Reserve Fund accounts.

VOTE: All in favor, motion carried

**RESOLUTION#381 TO ALLOW THE PURCHASING DIRECTOR TO ACCEPT THE QUOTE FROM MR. ELECTRIC IN THE AMOUNT OF APPROXIMATELY \$18,800.00 FOR WORK ON ALL FOUR FIREHOUSES TO FACILITATE THE INSTALL OF THE WASHERS AND DRYERS.**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: to allow the purchasing director to accept the quote from Mr. Electric in the amount of approximately \$18,800.00 for work on all four firehouses to facilitate the install of the extractors.

VOTE: All in favor, motion carried

**RESOLUTION#382 TO DISPENSE WITH THE READING OF THE MINUTES**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to dispense with the reading of the minutes

VOTE: All in favor, motion carried.

**Motion was made by Commissioner Ellsworth with a second from Commissioner Etson to adjourn the meeting at 7:39 PM. All in favor, meeting adjourned.**

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kim Gimbel".

Kimberly A. Gimbel  
District Secretary