



Greenfield Fire District Board of Fire Commissioners

2026 Commissioners Meeting Agenda

January 7, 2026

2026 Organizational Meeting

Jay Ellsworth
Chairman

William Etson
Vice Chairman

Bryan Chouinard
Commissioner

Joe Russo
Commissioner

Jon Davis
Commissioner

Duane Bogardus
District Chief

Greenfield Center
Fire Company (GFD #1)
DC Jerrid Marshall
13 South Greenfield Road
Greenfield Center, NY 12833
518-893-7111

Porter Corners
Fire Company (GFD #2)
DC Christian Alvord
405 Bockes Road
Porter Corners, NY 12859
518-893-7390

Middle Grove
Fire Company (GFD #3)
DC Ed Petkus
25 North Creek Road
Middle Grove, NY 12850
518-584-2228

Maple Avenue
Fire Company (GFD #4)
DC Zak King
613 Maple Avenue
Saratoga Springs, NY 12866
518-584-1401

- Treasurer calls regular session to order, Pledge of Allegiance and a Moment of Silence for departed members
- **Treasurer calls for Nomination of Chairman for 2026 -**
 - _____
- **Nomination of Vice Chairman for 2026 -**
 - _____
- Approve the 2026 Chief Officers as follows:
 - District Chief: Duane Bogardus
 - Deputy Chief Co #1: Jerrid Marshall
 - Assistant Chief Co #1: William Coffey
 - Deputy Chief Co #2: Christian Alvord
 - Assistant Chief Co #2: Vacant
 - Deputy Chief Co #3: Edward Petkus
 - Assistant Chief Co #3: Brandon Murray
 - Deputy Chief Co #4: Zakary King
 - Assistant Chief Co #4: Nathaniel King

Administer The Oath of Office to Chiefs

- Any Officer that fails to complete annual requirements by the deadlines will immediately be removed from office for the remainder of the year.
- Appoint/set salary & benefits - District Employees

- 1) Appoint District Secretary / Deputy Treasurer for 2026 – Kim Gimbel
Setting hourly rate of \$26.00 for up to a 32-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual.
- 2) Appoint District Treasure for 2026 – Joyce Petkus
Hourly rate of \$45.00 for up to a 32-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual

3) Appoint Director of Purchasing for 2026 – Fred Acunto

Hourly rate of \$27.00 for up to 32-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual

4) Setting salary & benefits for Operations Secretary for 2026 – Deidre Chandler

Hourly rate of \$25.50 for 16-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual

5) Setting salary & benefits for Maintenance Person for 2026 – Bryan Abel

Hourly rate of \$27.00 for up to 40-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual

- Appoint Records Management Officer – Kim Gimbel
- Appoint Legal Advisor for 2026 – Hannigan Law Firm
- Appoint 2026 District Physician/Facility – Access Compliance
- Designate Daily Gazette as legal newspaper for 2026
- Designate banks for 2026
 - Adirondack Trust Company
 - Ballston Spa National
 - Arrow Bank
- Permission for Treasurer to pay various bills including: fuel, lights, wages, Federal & State taxes, postage, telephone/fax, internet, gas/diesel, heating oil, garbage pickup every month.
- Adopt Section 104-B of the General Municipal Law regarding District Purchasing Practices.
- Home Commissioner to sit on committee that is purchasing new truck for their company.
- Premier Fire Apparatus will be the preferred apparatus vendor for large vehicles and Ryan's Garage the preferred vendor for small vehicles.
- Approve the 2026 Meeting night schedule as submitted by the District Secretary
- Approve 2026 Commissioner Assignments
- Approve 2026 District Policy Review Schedule as submitted by the District Secretary
- Maintain membership in the following organizations:
 - Fireman's Association of the State of NY (FASNY)
 - Capital Area Fire Districts Association (CAFDA)
 - New York State Association of Fire Chiefs (NYSAFC)
 - NFPA

- Appoint Election Inspectors/Ballot Clerks for 2026:
 - Betty Bowen Bonnie Older
 - Debbie Burwell Peggy Roxbury
 - Marge Cornell Alice Wilson
 - Diana Klementowski Dave Wilson
 - Brenda Jennings Joyce Woodard
- Set the 2026 Annual Election site at the District Office.
- Effective January 1, 2026, reimbursement for mileage for fire calls and District business will be based on federal guidelines. 2026 mileage reimbursement rate is **72.5¢** per mile, to be monitored by the Treasurer for any changes. Mileage vouchers held longer than two months will not be accepted; any submission must be received by the Thursday morning previous to the next Board meeting.
- Appoint Pastor Frank Galerie as the Official Fire District Chaplain
- Appoint 2026 District liaisons to Town Boards
 - Greenfield Town Board – _____
 - Wilton Town Board – _____
- Appoint 2026 District liaisons to Town Planning Boards
 - Greenfield Town Planning Board - _____
 - Wilton Town Planning Board – _____
- Appoint the four fire companies of the Greenfield Fire Department as the firefighting force of the fire district.

- In the event of a Line of Duty Death (LODD), and with permission of the family of the deceased, the District Chief may authorize the use of the deceased member's company apparatus to escort the remains of the deceased from the hospital to the funeral home.
- Approval of DOH/ CME Program policies (?)

END OF ORGANIZATIONAL MEETING

Beginning of standard meeting

- Approve Minutes: No minutes to approve tonight
- Payment of Bills
- New Members/Changes in Membership – Auxiliary, Firefighter, Explorer

Reports of the

District Staff

- District Secretary
- Director of Purchasing
- Treasurer

Fire

- District Chief
- Companies: Co #1, Co #2, Co #3, Co #4
- Committees and Programs
 - Training, Explorers, Truck etc.

Commissioners

- Bill Etson
- Bryan Chouinard
- Jay Ellsworth
- Joe Russo
- Jon Davis

Review of The Town and Planning Boards

- Town of Greenfield Liaison –
- Town of Wilton Liaison –
-

Review of District Policy

- #3 Code of Conduct
- #4 Code of Ethics
- #12 Meeting Conduct

- Old Business
- New Business
- Board Motions
- Closing Remarks

EXECUTIVE SESSION

To discuss an Employment Matter

- Dispense with the reading of the minutes
- Adjourn meeting.