



# Greenfield Fire District Board of Fire Commissioners

**Jay Ellsworth**  
Chairman

**William Etson**  
Vice Chairman

**Bryan Chouinard**  
Commissioner

**Joe Russo**  
Commissioner

**Jon Davis**  
Commissioner

**Duane Bogardus**  
District Chief

**Greenfield Center**  
**Fire Company (GFD #1)**  
DC Jerrid Marshall  
13 South Greenfield Road  
Greenfield Center, NY 12833  
518-893-7111

**Porter Corners**  
**Fire Company (GFD #2)**  
DC Christian Alvord  
405 Bockes Road  
Porter Corners, NY 12859  
518-893-7390

**Middle Grove**  
**Fire Company (GFD #3)**  
DC Ed Petkus  
25 North Creek Road  
Middle Grove, NY 12850  
518-584-2228

**Maple Avenue**  
**Fire Company (GFD #4)**  
DC Zak King  
613 Maple Avenue  
Saratoga Springs, NY 12866  
518-584-1401

## 2026 Commissioners Meeting Agenda

January 7, 2026

### 2026 Organizational Meeting

- Treasurer calls regular session to order, Pledge of Allegiance and a Moment of Silence for departed members
- **Treasurer calls for Nomination of Chairman for 2026 -**
  - \_\_\_\_\_
- **Nomination of Vice Chairman for 2026 -**
  - \_\_\_\_\_
- Approve the 2026 Chief Officers as follows:
  - District Chief: Duane Bogardus
  - Deputy Chief Co #1: Jerrid Marshall
  - Assistant Chief Co #1: William Coffey
  - Deputy Chief Co #2: Christian Alvord
  - Assistant Chief Co #2: Vacant
  - Deputy Chief Co #3: Edward Petkus
  - Assistant Chief Co #3: Brandon Murray
  - Deputy Chief Co #4: Zakary King
  - Assistant Chief Co #4: Nathaniel King

#### Administer The Oath of Office to Chiefs

- Any Officer that fails to complete annual requirements by the deadlines will immediately be removed from office for the remainder of the year.
- Appoint/set salary & benefits - District Employees
  - 1) **Appoint District Secretary / Deputy Treasurer for 2026 – Kim Gimbel**  
Setting hourly rate of \$26.00 for up to a 32-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual.
  - 2) **Appoint District Treasurer for 2026 – Joyce Petkus**  
Hourly rate of \$45.00 for up to a 32-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual

3) Appoint Director of Purchasing for 2026 – Fred Acunto  
Hourly rate of \$27.00 for up to 32-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual

4) Setting salary & benefits for Operations Secretary for 2026 – Deidre Chandler  
Hourly rate of \$25.50 for 16-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual

5) Setting salary & benefits for Maintenance Person for 2026 – Bryan Abel  
Hourly rate of \$27.00 for up to 40-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual

- Appoint Records Management Officer – Kim Gimbel
- Appoint Legal Advisor for 2026 – Hannigan Law Firm
- Appoint 2026 District Physician/Facility – Access Compliance
- Designate Daily Gazette as legal newspaper for 2026
- Designate banks for 2026
  - Adirondack Trust Company
  - Ballston Spa National
  - Arrow Bank
- Permission for Treasurer to pay various bills including: fuel, lights, wages, Federal & State taxes, postage, telephone/fax, internet, gas/diesel, heating oil, garbage pickup every month.
- Adopt Section 104-B of the General Municipal Law regarding District Purchasing Practices.
- Home Commissioner to sit on committee that is purchasing new truck for their company.
- Premier Fire Apparatus will be the preferred apparatus vendor for large vehicles and Ryan's Garage the preferred vendor for small vehicles.
- Approve the 2026 Meeting night schedule as submitted by the District Secretary
- Approve 2026 Commissioner Assignments
- Approve 2026 District Policy Review Schedule as submitted by the District Secretary
- Maintain membership in the following organizations:
  - Fireman's Association of the State of NY (FASNY)
  - Capital Area Fire Districts Association (CAFDA)
  - New York State Association of Fire Chiefs (NYSAFC)
  - NFPA

- Appoint Election Inspectors/Ballot Clerks for 2026:
 

• Betty Bowen	Bonnie Older
• Debbie Burwell	Peggy Roxbury
• Marge Cornell	Alice Wilson
• Diana Klementowski	Dave Wilson
• Brenda Jennings	Joyce Woodard
- Set the 2026 Annual Election site at the District Office.
- Effective January 1, 2026, reimbursement for mileage for fire calls and District business will be based on federal guidelines. 2026 mileage reimbursement rate is **72.5¢** per mile, to be monitored by the Treasurer for any changes. Mileage vouchers held longer than two months will not be accepted; any submission must be received by the Thursday morning previous to the next Board meeting.
- Appoint Pastor Frank Galerie as the Official Fire District Chaplain
- Appoint 2026 District liaisons to Town Boards
  - Greenfield Town Board – \_\_\_\_\_
  - Wilton Town Board – \_\_\_\_\_
- Appoint 2026 District liaisons to Town Planning Boards
  - Greenfield Town Planning Board - \_\_\_\_\_
  - Wilton Town Planning Board – \_\_\_\_\_
- Appoint the four fire companies of the Greenfield Fire Department as the firefighting force of the fire district.
- In the event of a Line of Duty Death (LODD), and with permission of the family of the deceased, the District Chief may authorize the use of the deceased member's company apparatus to escort the remains of the deceased from the hospital to the funeral home.
- Approval of DOH/ CME Program policies (?)

**END OF ORGANIZATIONAL MEETING**

## Beginning of standard meeting

- Approve Minutes: No minutes to approve tonight
- Payment of Bills
- New Members/Changes in Membership – Auxiliary, Firefighter, Explorer

### Reports of the

#### District Staff

- District Secretary
- Director of Purchasing
- Treasurer

#### Fire

- District Chief
- Companies: Co #1, Co #2, Co #3, Co #4
- Committees and Programs
  - Training, Explorers, Truck etc.

#### Commissioners

- Bill Etson
- Bryan Chouinard
- Jay Ellsworth
- Joe Russo
- Jon Davis

#### Review of The Town and Planning Boards

- Town of Greenfield Liaison –
- Town of Wilton Liaison –
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#### Review of District Policy

- #3 Code of Conduct
- #4 Code of Ethics
- #12 Meeting Conduct

- Old Business
- New Business
- Board Motions
- Closing Remarks

### **EXECUTIVE SESSION** **To discuss an Employment Matter**

- Dispense with the reading of the minutes
- Adjourn meeting.