

**Board of Fire Commissioners  
Greenfield Fire District  
Greenfield Center, NY 12833**

The 2026 Organizational / Commissioners Meeting of the Greenfield Fire District was called to order by the Treasurer Joyce Petkus at 7:00 PM on January 7, 2026. The Pledge of Allegiance and a moment of silence were recognized for departed members.

Present were: Commissioners Ellsworth, Russo, Chouinard, Etson, Davis; D/S Gimbel, D/P Acunto, Treasurer Petkus.

Please see sign in sheet for others in attendance.

**There were no minutes to approve this meeting**

**RESOLUTION #1 APPOINTING BILL ETSON CHAIRMAN OF THE BOARD FOR 2026.**

MOTION: Ellsworth

SECOND: Russo

RESOLVED to appoint Bill Etson Chairman of the Board for 2026.

VOTE: All in favor, motion carried.

**RESOLUTION #2 APPOINTING BRYAN CHOUINARD VICE CHAIRMAN OF THE BOARD FOR 2025.**

MOTION: Etson

SECOND: Ellsworth

RESOLVED to appoint Bryan Chouinard Vice Chairman of the Board for 2026.

VOTE: All in favor, motion carried.

**RESOLUTION #3 APPROVING THE 2026 CHIEF OFFICERS AS LISTED**

District Chief: Duane Bogardus	
Deputy Chief Co #1: Jerrid Marshall	Assistant Chief Co #1: William Coffey
Deputy Chief Co #2: Christian Alvord	Assistant Chief Co #2: Vacant
Deputy Chief Co #3: Edward Petkus	Assistant Chief Co #3: Brandon Murray
Deputy Chief Co #4: Zakary King	Assistant Chief Co #4: Nathaniel King

MOTION: Etson

SECOND: Ellsworth

RESOLVED approving the 2026 chief officers as listed

District Chief: Duane Bogardus	
Deputy Chief Co #1: Jerrid Marshall	Assistant Chief Co #1: William Coffey
Deputy Chief Co #2: Christian Alvord	Assistant Chief Co #2: Vacant
Deputy Chief Co #3: Edward Petkus	Assistant Chief Co #3: Brandon Murray
Deputy Chief Co #4: Zakary King	Assistant Chief Co #4: Nathaniel King

VOTE: All in favor, motion carried

**RESOLUTION #4 APPOINTING KIM GIMBEL DISTRICT SECRETARY/DEPUTY TREASURER FOR 2026; SETTING HOURLY RATE OF \$26.00 FOR UP TO 32-HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.**

MOTION: Ellsworth

SECOND: Davis

RESOLVED Appointing Kim Gimbel District Secretary/Deputy Treasurer for 2026; setting hourly rate of \$26.00 for up to 32-hour work week and any applicable benefits as listed in the Greenfield Fire District employee manual.

VOTE: All in favor, motion carried.

**RESOLUTION #5 APPOINTING JOYCE PETKUS DISTRICT TREASURER FOR 2026; SETTING HOURLY RATE OF \$45.00 FOR UP TO 32-HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.**

MOTION: Ellsworth

SECOND: Davis

RESOLVED Appointing Joyce Petkus District Treasurer for 2026; setting hourly rate of \$45.00 for up to 32-hour work week and any applicable benefits as listed in the Greenfield Fire District employee manual.

VOTE: All in favor, motion carried.

**RESOLUTION #6 APPOINTING FRED ACUNTO DIRECTOR OF PURCHASING FOR 2026; SETTING HOURLY RATE OF \$27.00 FOR UP TO 32-HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.**

MOTION: Chouinard

SECOND: Russo

RESOLVED Appointing Fred Acunto Director of Purchasing for 2026; setting hourly rate of \$27.00 for up to 32-hour work week and any applicable benefits as listed in the Greenfield Fire District employee manual.

VOTE: All in favor, motion carried.

**RESOLUTION #7 SETTING SALARY & BENEFITS FOR BRYAN ABEL, MAINTENANCE PERSON FOR 2026 AT AN HOURLY RATE OF \$27.00 FOR UP TO 40-HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.**

MOTION: Davis

SECOND: Russo

RESOLVED Setting salary & benefits for Bryan Abel, Maintenance Person for 2026 at an hourly rate of \$27.00 for up to 40-hour work week and any applicable benefits as listed in the Greenfield Fire District employee manual.

VOTE: All in favor, motion carried.

**RESOLUTION #8 SETTING SALARY & BENEFITS FOR DEIDRE CHANDLER, OPERATIONS SECRETARY FOR 2026 AT AN HOURLY RATE OF \$25.50 FOR UP TO 16-HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.**

MOTION: Chouinard

SECOND: Russo

RESOLVED Setting salary & benefits for Deidre Chandler, Operations Secretary for 2026 at an hourly rate of \$25.50 for up to 16-hour work week and any applicable benefits as listed in the Greenfield Fire District employee manual.

VOTE: All in favor, motion carried.

**RESOLUTION #9 NAMING ADIRONDACK TRUST COMPANY, BALLSTON SPA NATIONAL BANK AND ARROW BANK AS BANKS OF RECORD FOR 2026.**

MOTION: Davis

SECOND: Ellsworth

RESOLVED Naming Adirondack Trust Company, Ballston Spa National Bank and Arrow Bank as banks of record for 2026.

VOTE: All in favor, motion carried

**RESOLUTION #10 GIVING THE TREASURER PERMISSION TO PAY VARIOUS BILLS INCLUDING UTILITIES, FUEL, LIGHTS, WAGES, FEDERAL AND STATE TAXES, POSTAGE, TELEPHONE/FAX, INTERNET, GAS AND DIESEL, HEATING OIL, GARBAGE PICKUP EVERY MONTH.**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED Giving the Treasurer permission to pay various bills including utilities, fuel, lights, wages, federal and state taxes, postage, telephone/fax, internet, gas and diesel, heating oil, garbage pickup every month.

VOTE: All in favor, motion carried

**RESOLUTION #11 ADOPTING SECTION 104B OF THE GENERAL MUNICIPAL LAW REGARDING DISTRICT PURCHASING PRACTICES.**

MOTION: Davis

SECOND: Russo

RESOLVED Adopting Section 104B of the General Municipal Law regarding District Purchasing Practices.

VOTE: All in favor, motion carried

**RESOLUTION #12 THAT EFFECTIVE JANUARY 1, 2026, REIMBURSEMENT FOR MILEAGE FOR FIRE CALLS AND DISTRICT BUSINESS WILL BE 72.5¢ PER MILE, TO BE MONITORED BY THE TREASURER FOR ANY CHANGES. MILEAGE VOUCHERS HELD LONGER THAN TWO MONTHS WILL NOT BE ACCEPTED; ANY SUBMISSION MUST BE RECEIVED BY THE THURSDAY MORNING PREVIOUS TO THE NEXT BOARD MEETING.**

MOTION: Chouinard

SECOND: Ellsworth

RESOLVED That effective January 1, 2026, reimbursement for mileage for fire calls and District business will be 72.5¢ per mile, to be monitored by the Treasurer for any changes. Mileage vouchers held longer than two months will not be accepted; any submission must be received by the Thursday morning previous to the next Board meeting.

VOTE: All in favor, motion carried

**RESOLUTION #13 DESIGNATING KIM GIMBEL AS THE RECORDS MANAGEMENT OFFICER FOR THE DISTRICT**

MOTION: Davis

SECOND: Chouinard

RESOLVED designating Kim Gimbel as the Records management Officer for the District

VOTE: All in favor, motion carried

**RESOLUTION #14 APPOINTING HANNIGAN LAW FIRM AS LEGAL COUNSEL FOR THE DISTRICT**

MOTION: Russo

SECOND: Ellsworth

RESOLVED appointing Hannigan Law Firm as Legal counsel for the district  
VOTE: All in favor, motion carried

**RESOLUTION #15 APPOINTING ACCESS COMPLIANCE AS THE DISTRICT MEDICAL FACILITY FOR 2026**

MOTION: Russo  
SECOND: Chouinard  
RESOLVED appointing Access Compliance as the District Medical Facility for 2026  
VOTE: All in favor, motion carried

**RESOLUTION #16 DESIGNATING THE SCHENECTADY GAZETTE AS THE DISTRICT NEWSPAPER**

MOTION: Ellsworth  
SECOND: Davis  
RESOLVED designating The Schenectady Gazette as the District Newspaper  
VOTE: All in favor, motion carried

**RESOLUTION #17 APPOINT BILL ETSON AS TOWN OF GREENFIELD LIAISON**

MOTION: Davis  
SECOND: Ellsworth  
RESOLVED Appoint Bill Etson as Town of Greenfield Liaison  
VOTE: All in favor, motion carried

**RESOLUTION #18 APPOINT BRYAN CHOUINARD AS TOWN OF WILTON LIAISON**

MOTION: Russo  
SECOND: Davis  
RESOLVED Appoint Bryan Chouinard as Town of Wilton Liaison  
VOTE: All in favor, motion carried

**RESOLUTION #19 APPOINT THE FOUR (4) FIRE COMPANIES OF THE GREENFIELD FIRE DEPARTMENT AS THE FIREFIGHTING FORCE OF THE FIRE DISTRICT**

MOTION: Chouinard  
SECOND: Davis  
RESOLVED Appoint the Four (4) fire companies of the Greenfield Fire Department as the firefighting force of the fire district  
VOTE: All in favor, motion carried

**RESOLUTION #20 HOME COMMISSIONER TO SIT ON COMMITTEE THAT IS PURCHASING NEW TRUCK FOR HIS COMPANY.**

MOTION: Etson  
SECOND: Ellsworth  
RESOLVED Home Commissioner to sit on committee that is purchasing new truck for his company.  
VOTE: All in favor, motion carried

**RESOLUTION #21 PREMIER APPARATUS WILL BE THE PREFERRED VENDOR FOR LARGE VEHICLES AND RYANS GARAGE AND RELIA/TECH WILL BE THE PREFERRED VENDOR FOR SMALL VEHICLES**

MOTION: Etson  
SECOND: Ellsworth

RESOLVED Premier Apparatus will be the preferred vendor for Large Vehicles and Ryans Garage and Relia/Tech will be the preferred vendor for small vehicles  
VOTE: All in favor, No, Commissioner Davis opposed

**RESOLUTION #22 SET THE 2026 MEETING SCHEDULE AS SUBMITTED**

MOTION: Etson  
SECOND: Ellsworth  
RESOLVED Set the 2026 meeting schedule as submitted  
VOTE: All in favor, motion carried

**RESOLUTION #23 SET THE 2026 DISTRICT POLICY REVIEW SCHEDULE AS SUBMITTED**

MOTION: Etson  
SECOND: Chouinard  
RESOLVED Set the 2026 District Policy review schedule as submitted  
VOTE: All in favor, motion carried

**RESOLUTION #24 MAINTAIN MEMBERSHIP IN THE FOLLOWING ORGANIZATIONS  
FASNY, CAFDA, NYSAFC, NFPA**

MOTION: Etson  
SECOND: Ellsworth  
RESOLVED maintain membership in the following organizations FASNY, CAFDA, NYSAFC, NFPA  
VOTE: All in favor, motion carried

**RESOLUTION #25 APPOINT PASTOR FRANK GALERIE AS THE OFFICIAL FIRE DISTRICT  
CHAPLAIN**

MOTION: Chouinard  
SECOND: Russo  
RESOLVED Appoint Pastor Frank Galerie as the Official Fire District Chaplain  
VOTE: All in favor, motion carried

**RESOLUTION #26 APPROVE THE DISTRICT OFFICE AS THE OFFICIAL ELECTION SITE  
OF THE GREENFIELD FIRE DISTRICT**

MOTION: Russo  
SECOND: Ellsworth  
RESOLVED Approve the District office as the official election site of the Greenfield Fire District  
VOTE: All in favor, motion carried

**RESOLUTION #27 APPOINT ELECTION INSPECTORS/BALLOT CLERKS FOR 2026**

DEBBIE BURWELL	BONNIE OLDER
PEGGY ROXBURY	MARGE CORNELL
ALICE WILSON	DIANA KEMENTOWSKI
DAVE WILSON	BRENDA JENNINGS
JOYCE WOODARD	

MOTION: Etson  
SECOND: Ellsworth  
RESOLVED Appoint Election Inspectors/Ballot Clerks for 2026

Debbie Burwell	Bonnie Older
Peggy Roxbury	Marge Cornell
Alice Wilson	Diana Kementowski

Dave Wilson	Brenda Jennings
Joyce Woodard	

VOTE: All in favor, motion carried

**RESOLUTION #28 GIVING THE TREASURER PERMISSION TO CLOSE OUT COMPLETED EQUIPMENT RESERVE PROJECT .047 APX RADIOS, RELATED EQUIP., SOFTWARE, PROGRAMMING: \$581.81.**

MOTION: Davis

SECOND: Ellsworth

RESOLVED Giving the Treasurer permission to close out completed Equipment Reserve project .047 APX Radios, related equip., software, programming: \$581.81.

VOTE: All in favor, motion carried

Chairman asked for questions/comments regarding the abstract:

**RESOLUTION #29 APPROVING PAYMENT OF ABSTRACT #25 DATED DECEMBER 30,2025 FROM THE GENERAL FUND, VOUCHER #250571 THROUGH VOUCHER #250574, TOTALING \$1,485.25.**

A3541.4	\$ 1,485.26
A9000	\$ (0.01)
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<b>Total:</b>	<b>\$ 1,485.25</b>

MOTION: Ellsworth

SECOND: Russo

RESOLVED approving payment of abstract #25 dated December 31,2025 from the general fund, voucher #250571 through voucher #250574, totaling \$1,485.25.

VOTE: All in favor, motion carried

**RESOLUTION #30 APPROVING PAYMENT OF ABSTRACT #1 DATED JANUARY 7,2026 FROM THE GENERAL FUND VOUCHER #260001- #260014 TOTALING \$41,231.32**

A3410.1	\$ 8,459.66
A3410.2	\$ 316.55
A3541.4	\$ 18,145.43
A9000	\$ 14,309.68
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<b>Total:</b>	<b>\$ 41,231.32</b>

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED approving payment of abstract #1 dated January 7,2026 from the general fund voucher #260001- #260014 totaling \$41,231.32

VOTE: All in favor, motion carried

Reports of the Staff:

District Secretary: Kim Gimbel

- January 3<sup>rd</sup> Mutual Aid Incident with ETA 271 in Town of Corinth
  - I have been in contact with our insurance company and the Village of Corinth Village Clerk. The Village will need an estimate from us
  - Also have forwarded all information to Amsure to keep them in the loop
- Cancer Coverage insurance and state forms were all finished and turned in by 12/30/2025.
  - Received the Invoice from Amsure and forwarded to Treasurer
- Would like the boards opinion on having Fit Testing done the same days the physicals are scheduled.
  - *Further discussion is needed*
- Permission for Commissioner Jon Davis and Secretary Kim Gimbel to attend Commissioner Training on February 21, 2025 at the Verdoy Fire District in Latham NY

**RESOLUTION #31 COMMISSIONER JON DAVIS AND SECRETARY KIM GIMBEL TO ATTEND COMMISSIONER TRAINING ON FEBRUARY 21, 2025 AT THE VERDOY FIRE DISTRICT IN LATHAM NY**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED Commissioner Jon Davis and Secretary Kim Gimbel to attend Commissioner Training on February 21, 2025 at the Verdoy Fire District in Latham NY

VOTE: All in favor, motion carried

Director of Purchasing: Fred Acunto

Sale of 291 We have an offer from St. Jean VFD out of Canada for \$280,000 to review.

**RESOLUTION #32 TO COUNTER OFFER \$330,000.00 TO ST. JEAN VFD FOR THE SALE OF THE DEEP SOUTH 2019 KENWORTH (291)**

MOTION: Davis

SECOND: Chouinard

RESOLVED to counter offer \$330,000.00 to St. Jean VFD for the sale of the Deep South 2019 Kenworth (291)

VOTE: All in favor, motion carried

Mr. Electric will begin installing the electrical work for the extractors on the following dates:

- Greenfield: January 9, 2026
- Porter Corners: January 13, 2026
- Middle Grove: January 20 & 21, 2026
- Maple Avenue: TBD
- 264 was repaired on 1/6/2026 and the work needed for 284 is scheduled for next week.
- Dream Floors has been notified that they were awarded the contract for the flooring work.
- The glass panel in the door of 263 has been repaired.
- Premier has been contacted regarding the air compressor issue on 292 and will advise when they can schedule the repair.
- PAC Signs indicated that the LED sign installation is expected in late January, weather permitting.

Treasurer: Joyce Petkus – All set

Report of the Chief – Chief Duane Bogardus

- The Class A uniforms need to be replaced
- Requests a waiver on his time that is 4 months short of the qualification for Steven Hao to become 2<sup>nd</sup> Lt. if voted in by the company.

**RESOLUTION #33 TO GRANT A WAIVER ON HIS TIME THAT IS 4 MONTHS SHORT OF THE QUALIFICATION FOR STEVEN HAO TO BECOME 2ND LT. IF VOTED IN BY THE COMPANY.**

MOTION: Davis

SECOND: Chouinard

RESOLVED TO grant a waiver on his time that is 4 months short of the qualification for Steven Hao to become 2nd Lt. if voted in by the company.

VOTE: All in favor, No Commissioner Ellsworth opposes, passed

- Fire Police qualifications need to be outlined for policy and procedure

Reports from Companies:

- Company #1 – DC Jerrid Marshal
  - 262 has a bad door senso
    - Commissioner Ellsworth will call Mike to take a look
- Company #2 – DC Christian Alvord
  - Funeral was well attended
  - A member had a physical on 12/29. This is good for 2026. If after 12/15 it's a good physical for following year
  - DC Alvord stepping back from truck committee
  - 271 damage –

**RESOLUTION #34 TO TAKE 271 TO FRANK AND SONS FOR AN ESTIMATE ON DAMAGES FROM THE INCIDENT AT THE MUTUAL AID WITH CORINTH FIRE DEPARTMENT**

MOTION: Davis

SECOND: Russo

RESOLVED to take 271 to Frank And Sons for an estimate on damages from the incident at the mutual aid with Corinth fire department

VOTE: All in favor

Firefighter Clint McGowen will drive the truck to Frank and Sons and to Premier for quotes on damages

- Company #3 – DC Petkus
- Company #4 – DC Zak King
  - The phone app is great
  - Requests that maybe all chiefs have access to the drones. The recent structure fire made us aware of having more people. The policy will be discussed at the next meeting.

Report of the Truck Committee-



### Reports of the Commissioners:

- **Etson**
  - Organizational meeting with Sean Foran the HB Consultant. Will be setting up committees soon.
- **Chouinard**

### **RESOLUTION #35 TO MOVE FORWARD WITH THE APPLICATIONS OF 2 OUT OF DISTRICT MEMBERS. SCOTT MELLETT AND DYLAN MELL**

MOTION: Etson

SECOND: Ellsworth

RESOLVED to move forward with the applications of 2 out of district members. Scott Mellett and Dylan Mell

VOTE: All in favor

- **Russo** – All set
- **Ellsworth**
  - Premier said the compressor was repaired not replaced the last time. Will fix everything when it goes into for service
  - 282 the mirror is in
  - 264 fixed
  - Chiefs truck fixed
  - 281 needs a lift motor will be replaced when it goes in for service
  - Would like to have the tile looked at in the district office.
    - Have an RFP with instructions for 3 different
  - The flooring in Co#2 is not finished
    - Director of Purchasing will follow up
  - Commissioner Ellsworth read the dedication to Joyce Petkus in the 2026 Fire District Laws of the State of NY book.
- **Davis**
  - Happy to be here and look forward to the year

### **Reports of the Town Board/Planning Board Liaisons**

Greenfield: Commissioner Etson – Turned over to Town Supervisor Mike Gyarmathy

- Invites us to join in on the Quarterly Town Newsletters
  - Chief Bogardus and District Secretary Kim Gimbel will work on this
  - Lengthy Discussion concerning ambulance coverage in the town
    - Supervisor Gyarmathy is working on it with the ambulance service
    - Would like to start an Emergency Services Committee

Wilton: Commissioner Chouinard- All Set

### District Policy Review:

- #3 Code of Conduct – No Changes
- #4 Code of Ethics– No Changes
- #12 Meeting Conduct– No Changes

Special Topics of Discussion/Final Comments:

**Commissioner Assignments**

**Chairman Bill Etson**

HR Compliance  
Grants

**Vice Chair Bryan Chouinard**

Liaison To By-Law Committee

**Commissioner Jay Ellsworth**

Truck Repairs (With Chief)

**Commissioner Jon Davis**

Building, Grounds & Maintenance  
Ems  
Training

**Reviewed and Handled by all Commissioners**

Banking  
Policy Review  
Accident Investigations

**RESOLUTION #36 TO ENTER INTO EXECUTIVE SESSION TO DISCUSS AN EMPLOYMENT MATTER at 8:20 PM**

MOTION: Ellsworth  
SECOND: Chouinard  
RESOLVED: to enter into executive session at 7:05  
VOTE: All in favor, motion carried

**RESOLUTION #37 TO RECONVENE FROM EXECUTIVE SESSION at 9:05 PM**

MOTION: Ellsworth  
SECOND: Chouinard  
RESOLVED: to reconvene from executive session at 7:30  
VOTE: All in favor, motion carried

**RESOLUTION #38 APPOINTING CLINT MCGOWAN DISTRICT TREASURER FOR 2026; SETTING HOURLY RATE OF \$28.00 FOR UP TO 24-HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.**

MOTION: Ellsworth  
SECOND: Davis  
RESOLVED Appointing Clint McGowan District Treasurer for 2026; setting hourly rate of \$28.00 for up to 24-hour work week and any applicable benefits as listed in the Greenfield Fire District employee manual.  
VOTE: All in favor, motion carried.

**Motions**

**RESOLUTION#39 TO DISPENSE WITH THE READING OF THE MINUTES**

MOTION: Davis

SECOND: Chouinard

RESOLVED to dispense with the reading of the minutes

VOTE: All in favor, motion carried.

Motion was made by Commissioner Etson with a second from Commissioner Davis to adjourn the meeting at 9:08 PM. All in favor, meeting adjourned.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kim Gimbel". The signature is written in a cursive, flowing style.

Kimberly A. Gimbel  
District Secretary

DRAFT