

Board of Fire Commissioners
Greenfield Fire District
Greenfield Center, NY 12833

The **January 28, 2026** Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Commissioner Chouinard at 7:00 PM. The Pledge of Allegiance and a moment of silence were recognized for departed members.

Present were: Commissioners Chouinard, Russo, Etson, Davis; D/S Gimbel, D/P Acunto, Treasurers Petkus and McGowan. Commissioner Ellsworth was absent. Please see sign in sheet for others in attendance.

RESOLUTION #40 APPROVING THE MINUTES OF THE FOLLOWING MEETINGS, DECEMBER 10,2025, DECEMBER 30,2025 AND JANUARY 7,2026

MOTION: Davis

SECOND: Etson

RESOLVED Approving the minutes of the following meetings, December 10,2025, December 30,2025 and January 7,2026

VOTE: All in favor, motion carried.

RESOLUTION #41 TO ENTER INTO EXECUTIVE SESSION FOR MATTERS CONCERNING EMPLOYMENT MATTERS OF A CERTAIN PERSON AT 7:04 PM

Public Officers Law § 105 f. Concerning the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

MOTION: Chouinard

SECOND: Etson

RESOLVED: to enter into executive session for matters concerning employment matters of a certain person at 7:04PM

VOTE: All in favor, motion carried.

RESOLUTION #42 TO RECONVENE FROM EXECUTIVE SESSION FOR MATTERS CONCERNING EMPLOYMENT MATTERS OF A CERTAIN PERSON AT 7:39 PM

MOTION: Chouinard

SECOND: Davis

RESOLVED: to reconvene from executive session for matters concerning employment matters of a certain person at 7:39 pm

VOTE: All in favor, motion carried.

*No action was taken in the Executive Session.

At this time, The Board of Fire Commissioners of the Greenfield Fire District will make a motion

RESOLUTION #43 TO COMMENCE WITH A DISPENSARY PROCEEDING UNDER GENERAL MUNICIPAL LAW 209-L WITH RESPECT TO A CERTAIN FIREFIGHTER

MOTION: Chouinard

SECOND: Etson

RESOLVED To Commence with a dispensary proceeding under General Municipal Law 209-L with respect to a certain firefighter

VOTE: All in favor, motion carried

Chairman asked for questions/comments regarding the abstract:

RESOLUTION #44 APPROVING PAYMENT OF ABSTRACT #2 DATED January 28,2026 FROM THE GENERAL FUND, VOUCHER #260015 THROUGH VOUCHER #260038, TOTALING \$58,447.30.

A3410.1	\$	9,213.67
A3410.2	\$	000.00
A3541.4	\$	48,008.53
A9030.8	\$	891.98
P/R Sub	\$	333.12

Total:	\$	58,447.30

MOTION: Chouinard

SECOND: Davis

RESOLVED approving payment of abstract #2 dated January 28,2026 from the General Fund, Voucher #260015 through Voucher #260038, totaling \$58,447.30.

VOTE: All in favor, motion carried

Firefighter/Auxiliary Applications and Changes in membership:

Co#1 Amy Jarvis has requested to return to probationary status from her leave of absence

Co#3 Jaclene Becker has requested a 3 Month leave of Absence from January 1, 2026 – March 31, 2026

Co#4 Kyle Abrams has turned in his resignation to take effect at the end of his leave of absence on January 21,2026

RESOLUTION #45 ACCEPTING THE CHANGE IN MEMBERSHIP TO JACLENE BECKER, KYLE ABRAMS AND AMY JARVIS AS WRITTEN

MOTION: Davis

SECOND: Russo

RESOLVED Accepting the change in membership to Jaclene Becker, Kyle Abrams and Amy Jarvis as written

VOTE: All in favor, motion carried

Reports of the Staff:

• District Secretary: Kim Gimbel

- We received Corinth 1st Assistant Chief Briners Part 107 Drone pilot's license. ***There is a motion to allow him to fly our drone as needed as per policy # 48***
- I received a request from the Saratoga Springs Public Library asking Maple Avenue to allow them to bring a story time group to the Fire House in March to see the Fire Trucks and to Meet a Fireman. I have scheduled with D/C King and the Library.
- I scheduled the training for the new Fit Test machine for February 4, 2026 at 1:00 PM for myself and Diedre. A web cam was purchased.
- **271 UPDATES:** I have spoken with the insurance claims examiner for the Village of Corinth. I will meet with the adjuster on Friday to look at 271.
- I spoke with the District Secretary of the Milton Fire District concerning the damage to 282 at the mutual aid call for Rock City Falls on Emigh Road on 1/26/26. I have received anything from National Grid on the incident involving 282.
- The Funeral Policy has been updated
 - *In the event of a Line of Duty Death (LODD) or the death of a Life Member or active member of the Greenfield Fire District, and with the permission of the family of the deceased, the District Chief may authorize the use of any District apparatus that the Chief determines is necessary to escort the remains from the hospital to the funeral home.*

Director of Purchasing: Fred Acunto

- The St. Jean Volunteer Fire Department (Canada) has withdrawn its offer to purchase Truck 291 due to financial concerns. Garage representatives remain confident that an alternative buyer will be identified. A professional photographer is being sent by Garage
- Electrical work for extractor installations has been completed at Greenfield, Porter Corners, and Middle Grove. Work has begun at Maple Ave and is scheduled for completion on Friday, January 30th. We are continuing efforts to secure additional plumbing quotes for Maple Ave. Per Julie Burline at MJ Burben,

Inc. advised extractor units must be ordered by August either through a formal RFP or via State Contract

- The Purchasing Department is currently in the process of ordering a power washer for Company 1.
- We are coordinating with Overhead Doors to obtain a universal remote door opener for Bryan to support snow removal operations and improve access efficiency.
- Class A uniforms are due for updates. Purchasing will work with the Chief to schedule vendor meetings to review uniform options, style updates, and pricing quotes.
- Scheduling has begun for all annual testing and inspections for 2026, including hose testing, aerial ladder inspections, and specialty equipment certifications. RFPs required for 2026 are also being updated in preparation for issuance.
- A quote for replacement rear tires on Apparatus 271 has been received.
- Discussion if needed as they were replaced when the truck was purchased in 2021.

Treasurer: Joyce Petkus / Clint McGowan

Presented by Clint M.

- There are 2 items to be signed.
 - The Tax Except Forms for 2026 and
 - RBC Investment Signatures of Authority. Usually 4 Commissioners

Presented by Joyce P.

- SW Sean Foran and He is ready to set up meetings
 - February 3,2026 Company #3 Middle Grove 6:00 PM
 - Deputy Chief
 - Commissioner of that Company / Fine with Jay attending virtually
 - 5 to 7 other people
- February 24,2026 District Office 6:00 PM
 - Core group is being decided

Report of the Chief – District Chief Duane Bogardus

- An employee of the Town of Wilton made a mistake on the tax map and the fire reporting map that was given to the County. The CVS and Dunkin Donuts at the corner of Maple Ave/Rt9 and Northern Pines Rd was incorrectly labeled into the Wilton Fire District. The tax monies were incorrectly distributed and they were being dispatched to Wilton Fire when needed. The problem is being rectified.
- The Chief would like to request to have a stipend to purchase some apparel with District Chief and the District Logo. He feels this is a necessary request as it will identify him at conferences.
- Would like to have the district consider spending more money on new turn out gear.
 - Discussion followed

RESOLUTION #46 ALLOWING CHIEF DUANE BOGARDUS TO SPEND \$400.00 ON DISTRICT APPAREL FOR HIMSELF

MOTION: Davis

SECOND: Chouinard

RESOLVED Allowing Chief Duane Bogardus to spend \$400.00 on district apparel for himself

VOTE: All in favor, motion carried

Reports from Companies:

Company #1 – Deputy Chief Marshall

- All set

Company #2 – Deputy Chief Alvord

- Thanks for having the bay door fixed

Company #3 – Deputy Chief Petkus

- Thanks for having the bay door fixed
- Bryan Abel has done great plowing
 - Discussion followed with agreement by all

Company #4 – Deputy Chief King

- All set

Reports of the Committees:

Truck Committee: DC Jerrid Marshall , Committee Chair

- 263 Rescue did not work well at Co#2 and is back at Co#1 after its trial. May move to Co#3 and take Brush Truck 283 to Co#4. Take the Skid Unit out of #4 and putting it on 284.
 - This will be on a 6-month trial
 - A goal of a utility truck in each station
- When 291 sells will that money go back into the ERF? Yes
- Continuing the process of a utility truck in Co#2 to tow the trailer
 - Discussion continued
- They will be meeting with vendors to learn more about refurb trucks
- Discussion concerning the roll Sean Foran/HB is playing in our future.

Repairs

- Should the Chiefs be able to schedule their own repairs on their trucks? At this time all scheduling goes through Commissioner Ellsworth.
- The Truck Committee would like to be able to schedule their own repairs and maintenance with out having to call a commissioner for permission for anything unless it is over a set amount. They would still report to Commissioner Ellsworth for reporting purposes.
- A list of criteria or policy will need to be written to let everyone know what needs to happen when something happens.

RESOLUTION #47 THE DISTRICT CHIEF OR HIS DESIGNEE WILL HAVE THE AUTHORITY TO SCHEDULE/SEND APPARATUS FOR REPAIR/MAINTENANCE ON LARGE AND SMALL APPARATUS WITHIN REASON.

Motion Davis

Second Etson

Resolved: The District Chief or his Designee will have the authority to schedule/send apparatus for repair/maintenance on large and small apparatus within reason.

All in Favor motion carried

Reports of the Commissioners:

- **Etson** – All Set
- **Russo** – Welcome Clint McGowan on as the new Treasurer
- **Chouinard** – The blood drive will be held on February 7,2026
- **Davis**- There was some issues with the sander and the plow. At the end of the season lets have the sander gone through and fix anything before next season
- **Ellsworth** – **Absent**

RESOLUTION #48 TO ALLOW MAPLE AVENUE COMPANY #4 TO HOLD THE ANNUAL JOHN LANT JR. BLOOD DRIVE

MOTION: Chouinard

SECOND: Davis

RESOLVED: To allow Maple Avenue Company #4 to hold the Annual John Lant Jr. Blood Drive

VOTE: All in favor, motion carried.

Reports of the Town Board/Planning Board Liaisons

Greenfield: Commissioner Etson

Nothing at this time

Wilton: Commissioner Chouinard

Nothing at this time

District Policy Review: No Changes Made

#5 Communications Policy

#34 Social Media / District Photography Policy

#49 Facilities Use Policy

Old Business: None

Motions

RESOLUTION #49 ALLOWING CORINTH 1ST ASSISTANT CHIEF BRINER PERMISSION TO USE THE GREENFIELD FIRE DISTRICT DRONE AS NEEDED IN AN EMERGENCY SITUATION.

MOTION: Davis

SECOND: Etson

RESOLVED Allowing Corinth 1st Assistant Chief Briner permission to use the Greenfield Fire District drone as needed in an emergency situation.

VOTE: All in favor, motion carried

RESOLUTION #50 TO ACCEPT THE CHANGE TO THE FUNERAL POLICY #43 AS WRITTEN

MOTION: Russo

SECOND: Etson

RESOLVED: To accept the change to The Funeral Policy #43 as written

VOTE: All in favor, motion carried.

Special Topics of Discussion/Final Comments:

RESOLUTION #51 TO DISPENSE WITH THE READING OF THE MINUTES

MOTION: Davis

SECOND: Russo

RESOLVED to dispense with the reading of the minutes

VOTE: All in favor, motion carried.

Motion was made by Commissioner Davis with a second from Commissioner Chouinard to adjourn the meeting at 8:46 PM. All in favor, meeting adjourned.

Respectfully Submitted,



Kimberly A. Gimbel
District Secretary